

GOKHALE MEMORIAL GIRLS' COLLEGE



MINUTES OF IQAC MEETINGS HELD IN 2017-18

Minutes of IQAC Meeting held on 11.08.2017

- IQAC discussed the introduction of new course programs for revenue generation and post-graduate courses in a few subjects.
- IQAC discussed full-time faculty's request to teach in other colleges.
- IQAC resolved to seek expert opinion from structural engineers for construction of additional rooms as extension of Room No. 9 that stands alone in the college lawn and construction of additional floors on top of existing College Main Building. Construction of temporary structures was ruled out in view of probable risk factors.
- IQAC deliberated on the changes that would need to be made in the college schedule with the commencement of CBCS in Honours programs and Generic Courses from the academic session 2018-19.
- Discussions were held regarding the proper use of ground floor rooms previously occupied by the PTTI.
- Discussions were held regarding setting up of virtual class room in the Science building and purchases for the same.

- IQAC discussed the opportunities to be availed by some of the Full-time Faculties for completing their doctoral research under FDP and/or attend Refresher Courses, Orientation Programmes and Special Workshops.
- IQAC proposed introduction of Study Circle Programme for faculty members.
- Faculty-Student Exchange Project with Armstrong State University (Savannah, USA) was discussed and IQAC resolved that approval of the GB would be sought.
- IQAC discussed the necessity of introducing physical education and self-defence classes for the students.
- IQAC resolves that the College would take the initiative to publish the fourth issue of the academic journal Academia: GMGC.
- IQAC resolved to continue with the NPTEL Course programmes for the students.

Minutes of IQAC Meeting held on 06.02.2018

- IQAC resolved to ask all departments to notify students regarding the self- inspection of answer scripts after declaration of the Selection Test results.
- Schedules for conducting Mock Tests for all the years were prepared.
- Physical Education class were planned to be conducted for 1st year students.
- It was decided that Toxilinks would be contacted for e-waste management.
- IQAC decided to find feasibility of construction of Kitchen for canteen.
- It was resolved that students would be notified for enrolment in NPTEL
- IQAC discussed the necessity of a second campus and resolved that College would submit an application to the State Government seeking land grant.
- A merit-cum means scholarship would be arranged for 3rd year students.

Minutes of IQAC Meeting held on 13.03.2018

- IQAC deliberated on upgradation of library management software with library extension services (Web OPAC).

- Resolved that new CCTV cameras would be installed to supplement existing ones and a rotating camera would be installed in the library.
- Photocopying charges revised for students and teachers to be effective from next academic session.
- IQAC resolved to initiate teacher-exchange programmes.
- IQAC resolved that the departments shall be advised to conduct Special lectures, Student Seminars and Presentations all the year round for the benefit of the students.

Minutes of IQAC Meeting held on 04.05.2018

- IQAC resolved that the internet Broadband service for the College would be extended to cater to the growing demand for such services in both administrative and academic areas of work.
- Rotating camera to be installed in the library as soon as possible.
- Discussions were held regarding the course of action for the next academic session in which the CBCS would be introduced for the first time. Significant changes would have to be made in the college timetable to accommodate the existing students reading in the old system and the new entrants in the CBCS system.

ACTION TAKEN REPORT

- College applied to the University of Calcutta for affiliation in Post-graduate course in Human Rights.
- College applied to the State Government for acquiring land to build a second campus.
- College acquired furniture from WBSIDC to facilitate proper use of the newly acquired PTTI rooms in the ground floor of the main building as regular classrooms.
- College introduced new value-added courses namely, Certificate Course on Business English and Foreign Language Course Chinese Mandarin.
- The Study Circle Programme for faculty was initiated.
- The Swayam-NPTEL Certificate courses were continued.

- College submitted an application to the State government requesting grant of land on concessional basis.
- Library management software was upgraded. Higher version of LSEASE software (Web OPAC) was installed and became operational in April 2018.
- College took the initiative for a scholarship to be awarded to a 3rd year student by an external agency.
- Academic Journal was published.
- Internet bandwidth was enhanced.
- Faculty Development, Departmental Special Lectures and Student Presentations were encouraged and facilitated.
- The feasibility of construction of kitchen for canteen was examined.
- Physical Training and Self-defense classes were conducted.
- Institutional financial assistance for needy students was continued.