

## **NOTICE**

Sealed Quotations for Gokhale Memorial Girls' College are invited from certified bidders/suppliers/registered Companies. The sealed envelopes should be submitted in the Drop Box placed at the main building entrance from 10/07/2024 to 19/07/2024 between 10.30 a.m. - 4.30 p.m. on all working days. The bidders will be intimated in due course after opening of the quotations.

**Sealed envelopes should be super scribed as:-**

1. "Printer-Copier-Scanner" (under SERB project)

Or

2. "Standard Progressive Matrices (SPM)" (Indian Version)

Or

3. Software for "Registration Procedure and Student Data Management System"

Serial no.	Name of the instrument	Minimum Specifications	Quantity
1.	Printer-Copier-Scanner (under SERB project)	1) Connectivity: WiFi, Ethernet, USB 2) Printing Technology: Laserjet 3) Printing type: Automatic Duplex Printing 4) Printer Output: Color Printing 5) Function: Print, Copy, Scan 6) Paper: A4, Letter	1

Sl. No.	Product Name	Quantity
2	"Standard Progressive Matrices (SPM)" (Indian Version)	05

Sl. No.	Product Name	Specification
3	Software for "Registration Procedure and Student Data Management System "	<b><u>See below</u></b> *

**\*Specification for Software for "Registration Procedure and Student Data Management System"**

## **Student register**

Subject wise student register for the 1st semester classes.

## **Identity card**

Identity card of the admitted students to be provided before the commencement of the first classes as per requirement specified by the college.

## **University registration**

1. Online Registration procedure after admission with a schedule time frame. So that finally candidates can valid their data again.
2. All date required for the university registration process should be collected at the time online application by a candidates.
3. Full control of the college to modify a detail of candidate.
4. Providing Photo, signature, mark sheets and other relevant documents in University prescribed format.

### **Salient Point**

1. The application process should be made user friendly and steps by step to make error free. Candidates can retain their incomplete application to complete.
2. A user friendly online counselling procedures should be provided.
3. A user friendly and secure (otp-generation) online cancellation system should be provided.
4. Roll numbers should be generated and students' register to be provided to the college one week before commencement of classes.
5. Students' identity cards should be provided before commencement of classes.
6. At time of admission procedure vendor must be provide technical support number for students and college authority.

## **Documents required for the Bidder:**

1. PAN CARD
2. Professional Tax registration certificate with latest challan
3. GST registration No
4. Last Three year Income tax return
5. Trade Licence
6. Credentials Certificate for similar type job.

## **Terms and conditions**

1. Delivery: "Printer-Copier-Scanner" (under SERB project) / "Standard Progressive Matrices (SPM)" (Indian Version)/ "Registration Procedure and Student Data Management System" should be delivered and installed within the period as specified in the purchase order and be ready for use within 03 weeks of the issue of purchase order unless otherwise prescribed. If the bidder fails to deliver and place any or all the Equipment's or perform the service by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.
2. Installation is to be carried out by the Consignor, at their own cost.

3. Maintenance & Support during warranty period to be borne by the Consignor.
4. Prices shall be quoted in **INR** only.
5. No escalation in respect of materials, labour, duties, freight etc. will be allowed in any shape.
6. **GST** amount should be quoted separately.
7. The quotation may be cancelled at any level.
8. Total price should include all components and fixed for the period of contract.
9. In all cases of dispute, the decision of the college will be final.