Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOKHALE MEMORIAL GIRLS' COLLEGE**
Name of the head of the Institution	**Dr. Atashi Karpha**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03322238287**
Mobile no.	**9830456984**
Registered Email	**gokhalecollegekolkata@gmail.com**
Alternate Email	**gmgckolkata.iqac@gmail.com**
Address	**1/1, Harish Mukherjee Road, Kolkata - 700020**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700020**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sanchita Sen**
Phone no/Alternate Phone no.	**03322232355**
Mobile no.	**9433026104**
Registered Email	**sanchitasen.sen@gmail.com**
Alternate Email	**principal.gokhalecollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gokhalecollegekolkata.edu.in/IQAC-AQAR/AQAR/AQAR_2016-17.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gokhalecollegekolkata.edu.in/IQAC-AQAR/AcademicCalendar/GMGC-AcademicCalendar-2017-2018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.62	2008	16-Sep-2008	15-Sep-2013
2	B	2.79	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Sep-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting of IQAC	11-Aug-2017 2	10
Meeting of IQAC	06-Feb-2018 3	10
Meeting of IQAC	13-Mar-2018 2	10
Meeting of IQAC	04-May-2018 2	10
Feedback from Students	22-Jun-2018 1	233
Feedback from Teaching Staff	25-Jul-2017 1	45
Feedback from Non-Teaching Staff	25-Jul-2017 1	30
Feedback from Guardians	29-Jan-2018 1	83
Feedback from Alumni	25-Jul-2017 1	39
Feedback from Employers	09-Mar-2018 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Gokhale Memorial Girls' College	Salary, Arrear Salary, Leave Encashment and Bonus	State Government	2017 275	32281489
Gokhale Memorial Girls' College	Salary	State Government	2018 90	11166900
Gokhale Memorial Girls' College	Salary Grant (MRP-Recurring)	UGC	2017 90	130500
Gokhale Memorial Girls' College	Salary Grant (Teacher Fellowship)	UGC	2017 20	26672
Gokhale Memorial Girls' College	Science Fair	State Government	2017 1	3325
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Introduction of Sociology to be read as a General subject for Honours. ? Introduction of two new Value Added courses, namely, (a) Business English Communication Skills and (b) Chinese Mandarin Course. ? Continuing social responsibility initiatives through NSS community and environmental programmes and social outreach ? Pursuance with the government for acquiring land for building a new campus. ? Continuing ICT enabled NPTEL courses for the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation for introduction of CBCS Curriculum	**New Class Timetable drawn up and CBCS Workshop conducted in Chemistry.**
Enhancing students' learning capabilities and preparedness for final University evaluation	**Special Lectures, Remedial Classes, Peer Tutoring, Students Seminars, Student Presentations, Mock Tests, practice classes for Lab Practical etc. held by the departments, checked answer scripts of internal tests provided to students for self inspection.**
Building awareness about careers and prospects	**Career counselling workshops organized.**
Fulfilling social and environmental responsibilities	**Several programmes undertaken by the NSS Unit and the Social Awareness Club.**
Introduction of a new General Course subject for increasing the General subject choice for students	**Classes of Sociology as a new General Course subject begin.**
Introduction of new Value Added Courses to increase employability	**Two new Value-added courses are introduced and enrollment initiated.**

Continuance of ICT enabled teaching and learning	NPTEL Courses continued and student enrollment ensured.
Acquisition of new land for building a second campus	Government authorities approached and sanction of plot obtained.
Introduction of PG courses	Inspection conducted by University of Calcutta for introduction of PG course in Human Rights.
Creation of additional class room space	Renovation initiated for the newly acquired PTTI rooms in the ground floor of main building to create additional classroom space below and also mezzanine floor over these rooms.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Teachers' Council	27-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2018**

Date of Submission	**02-Mar-2018**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The following modules were operational. 1) Web centric upgraded Libsys LSEASE software in the Central Library facilitated cataloguing by bar coding and issue of books. 2) Payment gateway facility provided by Bill Desk for payment of application fees during admissions. 3) Admission forms, notices and merit lists were managed by web developer LIVESOFT. 4) Software purchased from LIVESOFT was used by data operators for student registration and issue of ID cards. 5) Student attendance, University results, Annual Competition results were maintained in Microsoft Excel and Word. 7) Salary and provident fund were managed with HRMS.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution offers Pure Honours Courses only. General Course subjects are read as associated elective subjects only. Core curriculum and the scope of the curriculum in each Honours subject are addressed with the help of following teaching strategies: (i) Course learning requirements are identified at the beginning of the academic session in a departmental meeting starting with the drawing up of the academic calendar for the entire faculty. Initially, the classes in the departmental routine are distributed among the faculty and day-wise teaching plan is drawn up to cover the whole course in a systematic and holistic manner. (ii) Each faculty has the liberty to decide the manner in which his/her portion of the syllabus will be taught to the students to make learning an active process combining the processes of knowledge enhancement and skill building. (III) To make learning more inclusive and help all students to achieve their learning outcomes, the faculty make available, text book matter, reference study materials which may be printed, hand-written and electronic. Keeping diverse learners in mind, the faculty locate and provide learning resources and matching learning materials which conform with the syllabus and interest-abilities of the students to help them cope with the vastness of the syllabus. (IV) Faculty designs an evaluation framework which includes instructional content and assessments to capture learning outcomes. These assessments include class tests, tutorials, home assignments and help the teachers to assess the learning outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Business English and Communication Skills	None	16/08/2017	2	A key employoyability skill, admissible in business and communication all over the world. The Course confers an additional qualification which is recognized in corporate business and corporate and government management i	The Course focuses on development of transferable skills that cover, English vocabulary much needed in business communication, negotiations, technical report writing, professional presentation, computing, building

| Chinese Mandarin Course | None | 26/08/2017 | 2 | A foreign language course aimed at conferring additional qualification to facilitate students in getting international jobs in teaching, corporate business and communication and business marketing, entrepreneurship etc. | Foreign language skill- an additional qualification which enhances skills in communication in a number of countries around the world and helps students to navigate the ever-shifting job market. |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	69	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Course	01/07/2017	225
Supervisory Skills HR Associate	01/07/2017	62
Business English and Communication Skills	16/08/2017	43
Chinese Mandarin Course	26/08/2017	26

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Honours	1
BSc	Geography Honours	32
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Student Satisfaction Survey (SSS) is based on feedback obtained through a structured questionnaire from the final batch of students of the year in question. Students' feedback responses cover assessment of the curriculum, curriculum delivery, the process of curriculum enrichment adopted by the institution in the form of innovative teaching learning methods, college infrastructure and infrastructural support. Student assessments of the faculty's ability to deliver and faculty's punctuality is also recorded. The department wise student responses are then statistically analysed and findings listed. Annual feedback is also obtained through structured questionnaires from other stakeholders namely, guardians, employers, alumni, teachers and the nonteaching staff. Stakeholders are required to provide their feedback/opinion on specific aspects and issues of institutional development. These feedback forms are also designed to encompass all relevant issues. The views and suggestions of all stakeholders including the students are taken into cognizance alongside the statistical findings. Based on the findings, the College takes feasible steps to make teaching learning, infrastructure and campus life more conducive to quality enhancement in a holistic manner. The College extends the academic facilities and opportunities to the students by introducing courses much in demand. The teachers who are members of Boards of Studies regularly attend workshops organised by the University of Calcutta for design and development of curriculum in different subjects and communicate the stake holders' views to the University. Classroom teaching is supplemented by extramural activities like visits to sites and excursions relevant to the curricula are undertaken to broaden the knowledge of students in their chosen subjects of study. Teachers' Feedback forms are filled in annually to assess their views and suggestions on existing and future academic and infrastructural advancements in the college. Teachers also provide their opinions regarding various strategies adopted to facilitate effective learning and the scope for added assignments and supplementary classes. Students' guardians provide valuable feedback on their wards' performance in academics, personality development, social awareness, responsibility and general conduct. Guardians also give their opinions regarding college infrastructure, support facilities and campus environment. The Employers provide their observations on

contributions made by teachers in the academic process, the contribution of non-teaching and support staff in administrative work and that of support staff in the maintenance of college infrastructure and overall contribution of the staff in the implementation of policies framed by the Governing Body. The Alumni give their feedback regarding the academic guidance accorded by the institution towards the students' personality development, social outlook, career choice and growth. The Non teaching staff of the college provide their feedback on the proper functioning of the management, on existing infrastructure and facilities, financial support and their participation in college activities and opine about the overall development of the college. The opinions of all stakeholders are analyzed by external analysts and their findings considered for framing policies feasible for implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	362	1907	168
BSc	Honours	222	2211	155
BA	Major (Vocational)	79	79	34
BSc	Major (Vocational)	73	214	33
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1006	Nill	41	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
73	55	5	2	Nill	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Gokhale Memorial Girls' College is one of the pioneering institutions imparting higher education to women. The mentor mentee ratio of the institution is 41:1006. Hence the teacher student ratio stands at 1:25. The College offers 13 Honours Programs conferring B.A. and B.Sc. Degrees in Honours and 3 Major (Vocational) Programs conferring B.A. and B.Sc. Degrees in Major. In addition, Sanskrit and Sociology are offered as a General

(Elective) subjects. Each department maintains a strict mentoring process for students within the prescribed academic framework. The faculty guides the students to help them bring out their best in the course outcomes. Students are mentored not only in their respective Honours courses but also in the Elective (General) subjects chosen by them under the relevant Course Program. The chief teaching method employed is the lecture method using the traditional black board. This is supplemented with Power Point presentations and other audiovisual teaching-learning aids as and when required. As a part of holistic learning, students are encouraged to read material in addition to the texts and references provided in the syllabus to deepen their understanding of the subject. After the completion of the University syllabus, students are given class assignments which are then checked by the faculty and revision classes arranged as required. Departments then arrange supplementary as well as remedial classes for the weaker students to help them catch up with the mainstream. Along with the class lectures and explanations, class notes are provided to the students to help them retain the class discussions in their minds. Peer tutoring, Group discussions, tutorial classes, student paper presentations on syllabus related topics and special lectures are held as well. Students' attendance records are maintained on a regular basis to ensure their presence in the class lectures. Midterm examinations, Selection tests and Mock tests are conducted in all departments and outcomes are evaluated by the teachers. The checked answer scripts are shown to the students. Results of these tests provide vital feedback about the performance of each and every student. Apart from the teaching of the contents of the syllabus, the teachers often mentor the students in their personal problems as well as lend their valuable mentorship in different extracurricular activities conducted in the college. Students are encouraged to look beyond the narrow boundaries of their syllabi at relevant contemporary issues. This transfers into thoughtful and intuitive contributions to the College Magazine, "Miscellany".

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1006	41	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	41	8	6	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Moon Moon Dutta	Assistant Professor	Ph.D.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	9	1	09/09/2017	09/02/2018
BSc	9	2	24/07/2017	07/12/2017
BSc	9	3	20/04/2017	31/08/2017
BA	8	1	09/09/2017	09/02/2018
BA	8	2	24/07/2017	07/12/2017

| BA | 8 | 3 | 20/04/2017 | 31/08/2017 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation takes the form of mandatory mid-term tests for all years of students and evaluate students' progress up to a certain level. A systematic schedule is drawn up based on the portions of syllabus covered mid-way in the academic session. Students' knowledge and grasp in their respective subjects are assessed and parent-teacher sessions are conducted to inform the guardians about their wards' progress. Students with shortfalls in performance are specifically addressed and their problems identified. Finally, they are guided to make up the shortfalls not only in their performance in examination but also in their attendance in class. At the end of the year, Selection Tests are held in adherence to the academic and examination schedule declared by the University at the beginning of the session. The Faculty also conduct declared class tests, sudden tests and mock tests to assess the preparedness of students. Remedial classes. peer tutoring, doubt clearing sessions, revision exercises, Q A sessions and group discussions are conducted to help students to overcome shortfalls. Thus, students are additionally evaluated by the respective faculty to enhance their preparedness for appearing in the final examination. Apart from objective evaluation, the qualified Faculty constantly guide the students to increase their depth of knowledge in their respective Honours subjects as well in their chosen Electives. CIE, done appropriately, thus enhances the students' probability to achieve high rates of success in the final summative evaluation for the Honours/Major Graduate Degree.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As such the institution follows the Academic Calendar stipulating the dates of commencement of classes and examinations, constructed and notified by the affiliating University at the beginning of the academic session and is fully adheres to the same. The College draws up its own Academic Calendar for the College well ahead of the commencement of the academic session and indicates the same in the College Prospectus as well as in the College .Website. This calendar is strictly adhered to, except in certain exceptional circumstances. The calendar closely follows the schedule prescribed by the affiliating University. The Academic Calendar is drawn on a month wise basis with corresponding internal activities designed with preplanned time frame and adhering to the University schedule. Various types of initiatives such as Parent Teacher meetings, Memorial Lectures, Departmental Special Lectures , Workshops are undertaken. Academic Reforms are chalked out. More significantly, the College Calendar specifies the routine of regular classes as well as the conduct of all institutional examinations as well as the specific time of conducting internal examinations. Maximum adherence to the academic calendar is ensured by the institution. In addition, each department prepares its own academic calendar for each academic session wherein is shown the exhaustive distribution of the syllabus along with duration for the entire faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gokhalecollegekolkata.edu.in/IQAC-AQAR/ProgramOutcomes.htm

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
15	BSc	Major (Vocational)	27	27	100
14	BA	Major (Vocationl)	13	13	100
9	BSc	Honours	85	82	96.47
8	BA	Honours	97	97	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	20	UGC	26672	26672
Major Projects	90	UGC	130500	130500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Special Lecture on Access to Innovation: Research and Development (R D)	Department of Physics	16/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Hindi**	**1**	**0**
National	**History**	**1**	**0**
National	**Philosophy**	**1**	**0**
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	**1**
Hindi	**3**
Bengali	**1**
Bengali	**1**
Clinical Nutrition and Dietetics	**1**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Designing of Bio-compatible light energy conversion nanocomposite devices by using steady-state and time-resolved spectroscopic techniques	**Gopa Dutta (Pal), Somnath Paul, Munmun Bardhan, Joydeep Chowdhury and Tapan Ganguly**	**Bulletin of Laser and Spectroscopy Society of India**	**2017**	**0**	**Jadavpur University**	**Nill**
Role of gold nanocolloids on	**Gopa Dutta (Pal),**	**Journal of Luminescence**	**2017**	**2**	**Jadavpur University**	**1**

the photostability of 2-hydroxy-5-methyl benzaldehyde molecule and evidence of excited state intramolecular proton transfer process aided by DFT, non-adiabatic Ab Initio molecular dynamics simulations	Bipan Dutta, Tapan Ganguly and Joydeeep Chowdhury					
Constraining compressed versions of MUED and MSSM using soft tracks at the LHC	Sabyasachi Chakraborty, Saurabh Niyogi, and K. Sridhar	Journal of High Energy Physics (JHEP)	2017	0	University of Delhi	7
Type II seesaw model and multilepton signatures at hadron colliders	Manimala Mitra, Saurabh Niyogi, and Michael Spannowsky	Physical Review D	2017	0	University of Delhi	27
Designing of an artificial light energy converter in the form of short-chain dyad when combined with core-shell gold /silver nanocomposite	Gopa Dutta (Pal), Somnath Paul, Munmun Bardhan, Asish De and Tapan Ganguly	Spectrochimica Acta Part A	2017	2	Jadavpur University	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Designing of an artificial light energy converter in the form of short-chain dyad when combined with core-shell gold/silver nanocomposite	Gopa Dutta (Pal), Somnath Paul, Munmun Bardhan, Asish De and Tapan Ganguly	Spectrochimica Acta Part A	2017	104	Nill	Jadavpur University
Type II seesaw model and multilepton signatures at hadron colliders	Manimala Mitra, Saurabh Niyogi, Michael Spannowsky	Physical Review D	2017	319	27	University of Delhi

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	13	40
Presented papers	5	4	2	Nill
Resource persons	1	2	Nill	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observance of International Womens Day	NSS Unit 1	20	45

Cancer Awareness Walk	NSS Unit-1 in collaboration with The Times of India	7	84
Month-long Cancer Awareness Programme	NSS Unit-1 in collaboration with The Times of India and Indian Cancer Scociety	4	52
Observance of National Youth Day	NSS Unit 1	24	42
Observance of World Aids Day	NSS Unit 1	16	30
Health and Hygiene Drive - Campus Cleaning Programme	NSS Unit 1	8	26
Observation of International Peace Day	NSS Unit 1	12	56
Environmental Awareness -Tree Plantation Programme under the project, Greener, Cleaner World Environment and Climate Change Dialogues and Action	NSS Unit 1 and Social Awareness Club in collaboration with Centre for Contemporary Communication and German Consulate	10	44
Social Outreach Programme	Social Outreach Committee of Gokhale Memorial Girls College and Baruipur Sitakundu Sneha Kunja Orphanage and Old Age Home, Baruipur	16	45
Social Service - Blood Donation Camp	College Blood Donation Committee and Association of Voluntary Blood Donors Association, West Bengal	9	33
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Sensitization	Gokhale Memorial Girls College Alumni Association	Gender Sensitization Lecture	2	37
Mohona: A Fete cum - Exhibition	Gokhale Memorial Girls College Alumni Association and Social Awareness Club	Exhibition of products of NGOs working for upliftment of the socially, physically and mentally challenged	4	128
Cancer Awareness	NSS Unit-1, The Times of India and Indian Cancer Society	Month-long Awareness Programme	4	52
Environmental awareness	NSS Unit-1 and Social Awareness Club in collaboration with Centre for Contemporary Communication and German Consulate	Tree Plantation Programme	10	44
Cancer Awareness	NSS Unit-1, The Times of India and Indian Cancer Society	Cancer Awareness Walk	7	84
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Campus Rcruitment Training	Campus to Corporate	Tata Consultancy Services Ltd. Human Resource, Unitech Hightech, Structures, IT/ITES SEZ Block A, Tower I, II and III, Action Area 1, New town, Kolkata 700156, 9133 66363076, 91 9830894567	26/04/2018	14/05/2018	3rd Year Students
Career Counselling	Awareness Programme on Career in Government Sector and Future Prospects: Leading the Right Path	Institute of Banking Training, 95E, Lenin Sarani, Moulali Crossing, Kolkata,9696960029	31/08/2017	31/08/2017	2nd Year and #rd Year Students
Awareness and Training ProgrammePro	Business Analytics and Data Science	Dygitech Kolkata, Dynavision Digitech Pvt Ltd. DN51, Merlin Infinite, Suite 1305, 13th Floor, Salt Lake Sector 5, Kol-91 91 33 4068 0108/09/10	15/09/2017	15/09/2017	2nd Year 3rd Year Students
Student Internship	On-the-Job Training	Electroteknica Engineering Pvt. Ltd. Kolkata	22/09/2017	21/10/2017	3rd Year Student of ASPSM
Student Internship	On-the-Job Training	Machine Tool Equipment Howrah	22/09/2017	21/10/2017	3rd Year Student
Student Internship	On-the-Job Training	NGO (CINI-Child in Need Institute) Training	19/12/2017	03/01/2018	13 students of 3rd Year CNDV

Student Internship	On-the-Job Training	CNN News 18	18/10/2017	18/11/2017	3rd Year student of CMEV
Student Internship	On-the-Job Training	Evension (Event management firm)	10/09/2017	14/10/2017	3rd Year student of CMEV

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pranabananda Institute of Management and Technology	19/06/2017	To conduct value-added courses viz. computer course, Supervisory skills and HR Associate Course and Business English and Communication Skills Course.	356

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2300000	1360723

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LSEASE Web Centric User 5	Fully	14	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26892	776942	Nill	Nill	26892	776942
Reference Books	2187	560778	1	800	2188	561578
e-Books	3135000	5000	Nill	Nill	3135000	5000
Journals	7	5370	Nill	Nill	7	5370
e-Journals	6000	5000	Nill	Nill	6000	5000
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	1	Nill	Nill	231500	1	231500
Others(specify)	1	9500	Nill	Nill	1	9500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	0	1	1	1	23	61	200	18
Added	2	0	0	0	0	0	0	0	0
Total	42	0	1	1	1	23	61	200	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3847875	2885770	4879000	3674789

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classrooms are equipped with computers and internet. They are swept twice a day furniture and blackboards cleaned electric lights switched off when not in use littering strictly prohibited notices and posters displayed on pin boards furniture properly used garbage segregated into ordinary and e-waste and duly disposed. College has open-access, air-conditioned, fully automated Library with print and e-resources. Reading room is extensively used data is managed by software and automated catalogue system through barcoding. Book bank, reprographic facility, UGC Resource Center, access for alumni, pest control and fire safety are added features. Geography Lab has topographical maps, satellite imageries, rock, minerals, globes, transit theodolite, laser distance meter, rotameter, barometer, thermometer, rain gauge, soil testing kits, tracing tables, atlas, geometry boxes, and computers with LAN for GIS teaching. Old rare maps repaired with cloth backing tracing paper rolls replaced every six months and scientific calculators with newer editions. Chemistry Lab is a very sensitive and accident-prone area has vital safety issues which are resolved through usage of protective clothing, safe handling of apparatus and materials, safe disposal of waste materials, safety management and accountability, hazard assessment processes, safe transportation of materials inside the laboratories, safe design of facilities and emergency responses. Clinical Nutrition Dietetics (Major Vocational) rooms double as classrooms and laboratories for theory and practical classes of Nutrition, Human Physiology, Nutritional Biochemistry, Food Microbiology, kitchen for Family Meal Management, Dietetics, Bakery Science. Inventories, utensils, equipment and materials maintained by faculty. Mathematics Lab computers with internet, LAN and printers are for conducting regular practical classes, examinations and student projects. Faculty follows strict safety and cleanliness rules. Antivirus programs are duly installed, disinfectants applied, USB, CPU and peripherals well maintained. Psychology lab is the in Kolkata, a heritage which has upgraded instruments and testing tools. Faculty and Laboratory Assistants demonstrate their use during experiments. More than 200 college students in an academic session use the lab to complete practical assignments and external examinees during University practical examinations. Support staff maintain the instruments and materials to ensure their readiness. Physics lab has upgraded instruments duly enlisted in the "Laboratory Equipment Register" and checked regularly. Best practices include regular checking of calibrations to maintain accuracy of readings careful monitoring of experiments with high temperature instruments cost control through timely repairs and replacements proper cleaning chemicals for optical instruments like Spectrometer instruments covered when not in use computer and accessories maintained by reputed service provider, continuous water supply in hand-sinks, regular maintenance of fire safety and sprinkler system effective

first-aid kits and proper disposal of broken glass and glass parts. College ground facilitates Annual Sports, Annual Badminton Tournament, Geography Practical Classes, competitive student activities and recreational sports. Grass is mowed, ground surfacing done with sand, courts and tracks drawn with eco-friendly dust-lime, indoor games and gym maintained in common room, sports goods inventory maintained by sports committee, sports equipment, cups and shields maintained by support staff and NSS Unit. Contracts are drawn up with different service companies for upkeep and repair of respective infrastructural facilities.

https://www.gokhalecollegekolkata.edu.in/IQAC-AQAR/Infrastructure-Support.htm

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Assistance for Needy Students (Freeship)	13	62000
Financial Support from Other Sources			
a) National	Kanyashree	24	551500
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Department of History Remedial Classes for 2nd Year Honours Students	13/02/2018	8	Shri Prasanta Kumar Pal, Assistant Professor, Dept. of History
Department of Education Remedial Classes for 1st Year Honours Students	07/02/2018	18	Smt. Bithi Paul, Ex-student
Department of Psychology Remedial Classes for 1st and 2nd Year Honours Students	10/02/2018	87	Smt. Aruiuma Mitra, Ex-student Guest Lecturer
Special Lecture in Clinical Nutrition and Dietetics - Vitamin D and Diabetes	06/02/2018	49	Dr. Debnath Chaudhuri, Ex-Prof Head, Dept of Biochemistry Nutrition, AIIHPH
Special Lecture in Chemistry - An Introductory	18/01/2018	36	Retd. Prof. Dr. Kaushik Das, Jadavpur University

Overview of Statistical Thermodynamics			
Department of Hindi Three-day Recitation Drama Reading Workshop	20/09/2017	35	Smt. Vasundhara Mishra, Professor of Hindi, The Bhawanipore Education Society College, Kolkata
Awareness Programme on Businesss Analytics and Data Science	16/09/2017	82	Dygitech Kolkata
Special Lecture in English - The Poetry of Alexander Pope	12/09/2017	56	Prof. Amrit Sen, Department of English, Visva-Bharati University, Santiniketan
Department of ASPSM Special Lecture and Film show on Helvetica - the Mother of all Fonts.	14/07/2017	58	Sm Puja Sengupta, Ex-student and Former Guest Lecturer of the ASPSM Department and Senior Consultant (Design), Capgemini India Pvt. Ltd.
Swayam-NPTEL Certificate Courses	01/06/2017	60	MHRD, Govt. of India and IIT, Kharagpur
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Campus to Corporate	Nill	25	Nill	16
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tata Consultancy Services	25	16	BM Birla Hospital, Kolkata, Lowe Lintas Partners, Kolkata, Futinno Internet Pvt. Ltd. Kolkata Andovar, Kolkata Asterics Advertising Agency, Kolkata Greymind Com munications Pvt. Ltd. Amazon Development Centre, Bangalore Other Corporate Companies	21	21

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	15	BSc Honours	Economics	University of Calcutta University of Essex University of Hyderabad Madras School of Economics Gokhale College of Economics and Politics IISWBM, University of Calcutta Rabindra Bharati University	M.Sc. Masters in Behavioural Economics M.A. M.A. M.Sc. Masters in Social Welfare M.A.
2017	7	BSc	Chemistry	Lady	MSc

		Honours		Brabourne College (University of Calcutta) Jadavpur University Scottish Church College APC College, Kolkata IIT, Dhanbad	
2017	9	BA Honours	Bengali	Rabindra Bharati University Colleges Affiliated to University of Calcutta such as Lady Brabourne College, Bethune College, Jogmaya Devi College, Syamaprasad College, Calcutta Womens College. Deshbandhu College for Girls	MA
2017	8	BA Honours	Education	University of Calcutta	MA
2017	35	BA Honours	English	University of Calcutta, Jadavpur University, Rabindra Bharati University	M.A., M.A. in Mass Communication, M.A. in Comparative Literature
2017	15	Ba & BSc Honours	Geography	University of Calcutta, JNU, Symbiosis Institute of Geoinformatics	M.Sc., M.Sc. in Geoinformatics, M.A.
2017	2	BA Honours	Hindi	University of Calcutta Rabindra Bharati University	MA

2017	13	BA Honours	History	University of Calcutta Jadavpur University Viswa Bharati, Shantiniketan	MA
2017	7	BSc Honours	Mathematics	Bethune College (CU), Lady Brabourne (CU) Vidyasagar University, North Bengal University, IIEST Shibpur Pailan College Central University of Punjab	M.Sc. B.Ed. M.Stat.
2017	3	BA Honours	Philosophy	University of Calcutta	M.A. PTT Course

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
CAT	1
Any Other	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Self-defense Orientation Session conducted by Miss Komal Chaturvedi, 2nd Year Education Honours 3	Institution	62
Annual College Sports 3	Institution	101
Annual College Exhibition 3	Institution	450
College Foundation Day Celebration 3	Institution	105
Knock-out Doubles Badminton Tournament for Students 3	Institution	36

Independence Day Celebration 3	Institution	122
Hindi Recitation and Drama Reading Workshop 3	Institution	35
Recitation Workshop 3	Institution	42
Dance Workshop 3	Institution	72
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	4th Position (Hindi) in All India Essay Writing Event	National	Nill	1	17/BAH/034	Shikha Singh
2017	Honorable Mention in All India Essay Writing Event	National	Nill	1	17/BAH/052	Shikha Chaudhary
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no formal Student Council. Students interests are addressed by the teacher members of the Student Welfare sub-Committee. Meetings are held from time to time with the Class Representatives who are selected by consensus among the students of a class. All three years (classes) of all the departments are choose their respective class representatives. They play an important role in organizing activities, taking care of flow of information and represent their classmates in the student Welfare sub-committee. Crucial student matters are discussed in the committee meetings and the teacher members try their best to resolve them with the help of the class representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Gokhale Memorial Girls' College Alumni Association was formed in February, 2014 and registered with the Registrar of Firms, Societies and NonTrading Corporation, West Bengal in August, 2014. The Objectives of the Association are • Spreading education, imparting care and guidance for the upliftment and emancipation of women. • Providing for the advancement of education of the financially weak and maintaining the culture of the society at large • To lift the rich tradition of Gokhale Memorial Girls' College and to provide continuity between an inherited glorious past to a prospective future. The activities of

the Association include – • cultivation of a healthy atmosphere involving the entire community, past present. • organisation of various socio cultural programmes including environmental issues. • organisation of educational programmes like lectures, seminars, workshops, exhibitions, debates, discussion and other exposure opportunities of social, educational and professional references. • organisation of counselling sessions to improve the quality of life of the students. • such other things as may be deemed incidental or conducive to the attainment of foregoing objects. By 2017-18 there were 58 enrolled members in the Association. a number of varied activities were undertaken by the Association directed towards social service, enhancing students knowledge, organizing health camp for staff and students and gender sensitization lectures and workshop for the benefit of students.

5.4.2 – No. of enrolled Alumni:

58

5.4.3 – Alumni contribution during the year (in Rupees) :

14084

5.4.4 – Meetings/activities organized by Alumni Association :

• Organised "Stem Cell Donation awareness programme on 08/09/17 in collaboration with Datri, an NGO. Sample collection from staff, students and alumni members were done on 08/09/17 and 08/11/17. • Organised "Mohona", a fete cum exhibition on 09/09/17 organised jointly with the Social Awareness Club of GMGC, for the upliftment of socially physically, mentally and financially underprivileged section of the society, the proceeds of which were given away for charity. • Organised a Special lecture in History titled, "Our Songs, Their Gods, Nation and Performance in the Bengal Borderland" on 22/8/17 and delivered by Mr. Aniket De, Researcher, Department of History, Harvard University. • Organised a Health Camp for staff, students, guardians and members of the Alumni Association on 18/11/17, conducted by doctors of ESI Hospital, Sealdah for general health check up, eye check up, Diabetes testing ECG and Gynaecological check up. • Organised a Seminar titled, "Wonders of the Sky" on 15/3/18, in collaboration with Sky Watchers Association Kolkata to create interest among the students about the Universe, the Galaxy and the Solar System. • Organised a gender sensitization programme titled, "Understanding Gender and Sexuality in Indian Context", in collaboration with Gokhale Memorial Girls' College, delivered by Dr. Anindita Chaudhuri, Member of the Governing Council, GMGC Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. A number of committees statutory and non-statutory are constituted by the Principal prior to the commencement of the new academic session with the consent of the Teachers' Council for the smooth and efficient management. Statutory committees are the Admission Committee which conducts the entire admission process in consultation with the web developer assigned to conduct the same Academic Sub-committee which discusses and schedules various academic actives like, holding of Special Lectures, workshops and Seminars, students' evaluation, the P.C. Chandra Award of Excellence, the Best Deportment Award Finance Committee which deliberates and takes decisions on all financial matters, Purchase Committee which draws and executes plans for purchase of equipment and materials the Provident Fund committee the Building committee for the extension of College and infrastructure development and the Library

Committee to mention a few. Participation in the non-statutory committees gives the opportunity to the teachers to develop administrative and management skills and enhances their ability to organize and monitor the various academic, cocurricular and extracurricular activities. There is scope of decentralization in decision making as each committee is assigned a specific task and members draw up the plans for performance with consensus among themselves. The objective is to ensure efficient and timely completion of the syllabus and also all quality enhancement programmes organized from time to time. The committees are constituted by the Principal in consultation with HODs/ senior teachers for one academic year. 2. The IQAC is at the helm of the entire planning, programming and execution of all quality enhancement projects and activities. The Principal, the members of the IQAC and all staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance redressal and library services etc., and effectively implementing the same to ensure smooth and efficient functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The Library has an ICT-enabled library catalogue software and is fully automated with 5-User Web Centric LSEASE (EJB) LMS. The Library is well-stocked with books on different disciplines. The shelves are restocked annually according to the needs of the syllabus. The UGC Network Resource center is equipped with computers and internet connectivity. A photocopy machine is available in the library for use of the faculty and the students at nominal charges. All departments have computers with internet facility. Laboratories are well equipped and well-maintained. All computers, laptops, AC machines, biometric system, CCTV and water purifiers and fire service systems are maintained by reputed service providers.
Research and Development	The faculty guides the students in research-oriented studies, the results of which are shared in student presentations. Faculty undertakes research in their individual areas of interest alongside their teaching responsibilities and publish their work. Faculty is encouraged to begin and complete doctoral thesis by availing leave from college bound duties under the UGC-FDP, an important step taken to enhance academic quality as well as to facilitate career

	advancement of the incumbents under CAS. The Research Cell conducts survey-based research with students as participants and respondents. A study on Durga Puja Festival was conducted in 2017 and report submitted.
Curriculum Development	This is an undergraduate college affiliated to the University of Calcutta and does not have the scope for curriculum planning. However, faculty members put in their valuable suggestions and feedback regarding the course structure through the teachers who are members of Board of Studies. Despite the limitations in curriculum planning, the institution adopts various innovative methods to execute a wellplanned teaching and learning process which consists of assessing the course learning requirements and deadlines laid out in the departments academic calendars for each term,
Teaching and Learning	Teaching involves delivering class lectures, creating accessible learning materials, using technology to enhance classroom teaching and providing students with a proper insight of the scope and significance of the chapters. Teaching also involves monitoring of how students understand the scope of the subject, its dimensions and modules, how the weaker group, the non-responsive ones, the shy ones react to a new topic. Teaching and learning being a parallel procedure, the faculty organizes doubt-clearing sessions, revision classes, tutorials, open book tests, mock tests, remedial and peer teaching. Students to put their learnings into practice through presentations and group discussions.
Human Resource Management	College Management strives to generate an encouraging working environment for faculty and staff. Students' learnings are supplemented through Special lectures and Workshops. Faculty is encouraged to undertake doctoral research under the UGC-FDP scheme and attend short-term courses and training programmes for their career advancements. They gain special skills that help them deliver enhanced learning to their students. The Placement Cell engages the services of corporate recruiters like TCS which imparts training under the "Campus to Corporate" programme and offers

	placements. Career counselling and trainings workshops are conducted through collaborations with training institutes like Dygitech Kolkata and Institute of Banking Training.
Industry Interaction / Collaboration	College collaborated with Pranabananda Institute of Management and Technology to conduct the Value-added Courses. It collaborated with TCS for imparting training to the final batch of students to help them obtain placements in the corporate sector. College arranged for awareness workshops in business analytics in collaboration with Dygitech, Kolkata. College arranged for internships and on-job training with different corporate agencies for the students of the Vocational courses as is mandatory in the course syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Information about dates, duration, seating arrangements pertaining to all College Internal Examinations and notices regarding University Examinations are posted on the College Website to be visited by both the Students and the Staff.
Planning and Development	Every financial year, the annual budget is prepared and placed for approval in the Finance Committee constituted by the governing body and Faculty members. The budget covers all the aspects of development of the college and reflects the will of the governing authority and the staff. The IQAC identifies the requirements of academic and infrastructure development and of support facilities in consultation with the Head of the Institution. Execution of the plan projects and activities is facilitated by the Governing body. Several committees are formed to oversee the academic and non-academic activities to be undertaken throughout the academic session. All aspects of the admission process are deliberated on and decided months before the actual event.
Administration	E governance in college administration is facilitated by a partial management information system. Management posts all categories of college notices such events notices,

	admission notices, examination notices, special class notices, tender notices, interview and recruitment notices, fees notices and the like in the College website for whom it may concern. Urgent information to the staff and students is sent through bulk text messaging. All college and student data is maintained digitally. Fees are procured through online mode only. Staff attendance is maintained in terms of biometric records. Salaries are maintained and disbursed in the online mode only.
Finance and Accounts	Fees of all course programs, value-added courses and university examinations are collected online. Finance and accounts including salaries and other receipts and payments are maintained through COSA and HRMS software systems. Internal accounts are maintained with Tally. ERP. 9 software
Student Admission and Support	Admission is conducted fully online on basis of merit in keeping with Government Reservation Policy University guidelines. Online application of admission forms is facilitated in a "Bill Desk. financial support to the needy students is provided in terms of Free Studentship and Book Bank facility

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Tata Consultancy Services Training	None	05/02/2018	10/02/2018	1	Nill

for Campus to Corporate				
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
QGIS Workshop conducted by University of Calcutta at Ballygunge Science College, Kolkata	1	20/09/2017	21/09/2017	2
QGIS Hands-on Training at Lady Brabourne College, Kolkata	1	13/09/2017	13/09/2017	1
CBCS Workshop conducted by Lady Brabourne College, Kolkata	2	13/09/2017	13/09/2017	1
National Level Teachers Enrichment Workshop in Mathematical Sciences conducted by Calcutta Mathematical Society	1	23/05/2018	06/06/2018	15
UGC Sponsored Refresher Course	1	06/03/2018	26/03/2018	21
QGIS Hands-on Training Programme organised by University of Calcutta	1	21/09/2017	22/09/2017	2
Workshop conducted on CBCS in Chemistry by Department of Chemistry, Gokhale	156	24/05/2018	24/05/2018	8

Memorial Girls College					
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Refundable festival advance • Health check up • Awareness Programmes • Recreational Sport – Badminton Tournament	• Refundable festival advance • Health check up • Awareness Programmes • Festival bonus for casual staff • Recreational Sport – Badminton Tournament	• Institutional Financial Assistance • Facilitation of aid through State and Central Government Schemes • Book bank and Photocopy facility at nominal charges • Off-site Hostel facility for out-station students in collaboration with the Young Women's Christian Association (YWCA) • Health Camps and Health consciousness Programmes • Availability of Ramp and Wheel Chair for Divyangjan Students • Affordable canteen facility • Continuous supply of safe drinking water • Maintenance of strict hygiene and sanitation • Gym Facility • Medical Facility • Regular Parent-Teacher Interface • Three Student Activity Clubs – Literary, Cultural and Social Awareness • Prizes and Awards • Employability enhancing Value-Added Courses

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts financial audit at the end of the financial year. The Balance Sheet of Gokhale Memorial Girls College as on 31.03.2018 was examined by Chartered Accountants Marik Associates (F.R. No. 330261E M. No.311373) together with schedules and Receipts/Payments and Income Expenditure Accounts drawn up for the year ended 31.03.2018. The Auditors expressed their option on the Financial Statements provided by the institution based on their audit. The Report stated that the Audit was conducted in accordance with Auditing Standards generally accepted in India which require that the audit be planned and performed to obtain reasonable assurance that the Financial Statement is

free of material misstatement. The Auditors maintained that all information was provided by the College, proper books and accounts were maintained. The Balance Sheet, Income Expenditure Account and Receipts Payments Account were in agreement with the Books of Accounts maintained by the College. The Auditors maintained that a true and fair view was being stated by them in conformity with the accounting principles generally accepted in India.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1. Dr. Mousumi Mukherjee, Associate Professor, Department of Political Science, Gokhale Memorial Girls College, 2. Dr. Atashi Karpha, Principal, Gokhale Memorial Girls College	19600	1. For Institutional Membership of the British Council Library 2. For initiating a Memorial Award in the name of Late Prof. Dr. Kumud Kumar Bhattacharya to be conferred on the student attaining the First position in Bengali Honours in the 3rd Year University examination
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6.4.3 – Total corpus fund generated

75536366.23

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	S.Marik Chartered Accountants.	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A formal ParentTeacher association does not exist. However, the following measures are in place. • Regular ParentTeacher interface for all students. • Regular Parents' appraisal of their wards' progress and • A formal feedback from the guardians of the last batch of students every year with valuable suggestions for further improvement.

6.5.3 – Development programmes for support staff (at least three)

Festival (Puja) Bonus to casual staff. ? Festival (Puja) Advance (refundable) to permanent staff ? Doctor on call.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Maintaining high standards of academic performance. 2) Maintaining student discipline 3) Continuation of NPTEL Certification Courses to enable students to pursue learning in areas other than their expertise and interest 4) Introduction of new Value-added courses in conformity with the objective of increasing employability of students with different aspirations and at at

different levels of ability 5) Initiating the process of acquiring land for building new campus 6) Extension activities through NSS 7) Maintaining strict standards of cleanliness, hygiene, sanitation in the premises 8) Intensive use of available space. 9) Encouraging students to participate in all activities curricular and extra-curricular 10) Publishing the Academic Journal Academia: GMGC 11) Continuance of the college Magazine Miscellany including the Newsletters of the Departments 12) Adhering to the College Calendar 13) Continuance of Institutional financial assistance for the students 14) Undertaking eco-friendly initiatives through institutional and NSS programmes 15) Conducting Library Orientation Programme and encouraging students to access both print and e-resources as much as necessary and possible.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Annual College Exhibition	21/12/2017	21/12/2017	21/12/2017	450
2017	Social Outreach Activity	25/11/2017	25/11/2017	25/11/2017	46
2017	Awareness Programme on Stem Cell Donation	08/09/2017	08/09/2017	08/09/2017	52
2017	Annual competitions to enable students to showcase their talents	18/09/2017	18/09/2017	23/09/2017	118
2017	Dance and Recitation Workshops including Hindi Recitation	16/11/2017	16/11/2017	23/11/2017	149
2017	Awareness Programme on Business Analytics	15/09/2017	15/09/2017	15/09/2017	42
2017	Workshop on Social Service: Blood Donor Motivation	28/10/2017	28/10/2017	11/11/2017	25

2017	Health Camp for Staff and Students	18/11/2017	18/11/2017	18/11/2017	100
2018	Participation in Month-long Cancer Awareness Programme	03/01/2018	03/01/2018	03/02/2018	52
2018	Badminton Tournament (Doubles) for Staff	06/12/2017	10/01/2018	16/01/2018	12
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Understanding Gender and Sexuality in the Indian Context	04/05/2018	04/05/2018	37	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Natural ventilation and lighting throughout the campus eliminates the requirement of artificial lighting and thereby helps to conserve the energy demand. The library, the staff room, students common room and all class rooms are airy and have sufficient light in the day time. Installation of efficient electric fixtures and regular supervision and repair by trained support staff ensures proper use of electricity throughout the college premises. Students are constantly advised to switch off lights and fans when rooms are not being used. Air-conditioning facility is also judiciously used. Support staff constantly monitors the use of electricity in the institution.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

ntages	local community					
2017	Nill	Nill	Nill	00	Nil	Nil	Nill
2018	Nill	Nill	Nill	Nill	Nil	Nil	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct (College Prospectus)	21/06/2017	A Code of Conduct is stated in the College Prospectus for the students and indicates the rules and regulations of the College regarding punctuality, regularity of attendance (in accordance with the rules of the University of Calcutta vide notification no. CSR/54/09), discipline, consideration for College property and reputation, library books, showing respect to the teaching and non teaching staff of the College and respect for the decisions of the College authority in matters regarding redressal of grievances and prevention of ragging. A Library Orientation Programme is held every year for the newly admitted students to ensure that they make use of library resources adequately, effectively and with care.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Talk on Stem Cell Donation in collaboration with NGO Datri Alumni Association of Gokhale Memorial Girls College	08/09/2017	08/09/2017	42
A Poster with Slogan Competition	23/09/2017	23/09/2017	16
Workshop on Social Service : Blood Donor	28/10/2017	25/11/2017	25

Motivation in collaboration with Association of Voluntary Blood Donors, West Bengal			
Blood Donation Motivational Talk in collaboration with Association of Voluntary Blood Donors, West Bengal	16/11/2017	16/11/2017	122
An Environmental Consciousness programme with a video presentation, Kolkata and Climate Change	16/11/2017	16/11/2017	88
Month long Cancer Awareness Programme conducted by NSS Unit-1 in collaboration with The Times of India and The Indian Cancer Society	04/01/2018	03/02/2018	52
Cancer Awareness Talk	10/01/2018	17/01/2018	118
Final Cancer Awareness Talk Chaired by his Excellency Kesarinath Tripathi, Governor of West Bengal	03/02/2018	03/02/2018	128
Cancer Awareness Walk in observance of the 4th February World Cancer Day	03/02/2018	03/02/2018	84
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vital initiatives are taken by the institution to make its campus eco-friendly. 1. Greenery maintained around the campus enhances aesthetic quality. Area of flower garden is increased, grass is grown on college ground to maintain air quality, ground surfacing during rainy season is done with sand. During Annual Sports and Badminton tournaments, tracks and courts are drawn with eco-friendly lime-dust. Hand sprinklers are used for watering the plants. More than 60 species of flower plants and saplings of juicy fruits have been planted. A herbal garden with almost 25 species of medicinal plants has been constructed. Every year college celebrates "Van Mahotsav" and "World Environment Day" to spread awareness of environment management and conservation and sustainable development. 2. Different kinds of waste hazardous and otherwise that are accumulated get segregated into four categories, (i) Chemical Waste, (ii) Electronic Waste, (iii) Paper Waste and (iv) Garden Waste (i) Chemical Waste of the chemistry lab is hazardous and can pollute air, soil and water. They are

segregated into biodegradable and non-biodegradable wastes, and as toxic and non-toxic. Indiscriminate use of chemicals is discouraged during practical classes. No radioactive substances are used. Different techniques have been applied to dispose the toxic chemicals. (ii) Electronic Waste: The College maintains all its computer peripherals within its boundaries. It feels pride that it has been actively involved in recycling all the computers and its components in the last 25 years. This also ensures that the computer accessories are being maintained at no extra cost. 3.The college is also a zero-paper waste institute. Used paper is re-used to the maximum possible extent. 4. Installation of aerobins in proper places in the campus ensures proper canteen and garden waste management. 5. The college has made a conscious effort to reduce the use of single use plastic in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institutional best practices are described as follows - 1. In keeping with the vision of the Founders, the College strives to enhance teaching and learning through extensive use of the print and electronic resources of the Central Library by both the Faculty and the students. The Library maintains an open access bookshelf facility and subscribes to INFLIBNET for the electronic books and journals. The facility is also available to the Alumni who may be engaged in scholarly pursuits and need material for study. They are allowed to use the library if they provide the proper documents. The Library has an ICT-enabled library catalogue software and is fully automated with 5-User Web Centric LSEASE (EJB) LMS and OPAC. The Library is well-stocked with books on different disciplines. The shelves are restocked annually according to the needs of the syllabus. The UGC Network Resource Centre is equipped with computers and internet connectivity. The computers are provided for academic work only. A photocopy machine is available in the library all the times for use of the faculty and the students at nominal charges. Users are not permitted to install any software or programs in any of the desktop computers. The library is supervised by a committee consisting of the librarian and three members from the faculty and library staff. Library is made available for reading and day issue during college hours. An Orientation Programme is conducted by the librarian for all new entrants to give them a thorough understanding about the automated catalogue system, method of searching books in the open shelves, access to e-resources through INFLIBNET, the rules of the reading room, the rules of book issue, maintenance of safety of library cards, book bank and reprographic facility. The Orientation Programme is attended in batches by all new entrants soon after the commencement of classes. 2. Sincere efforts are made by the Faculty to maintain and enhance academic standards through efficient lecture delivery and use of teaching tools that can be adapted by students at all difficulty levels. Continuous formative evaluations through tests and assignments, mentor mentee interaction, group interactive discussions and individual and group academic counselling help students to a good grasp on the subject of study and ensure their preparedness for summative evaluation at the end of the course. 3. Eco-friendly initiatives and maintenance of hygiene all around the campus are in unison two vital best practices of this institution. The institution maintains strict norms of cleanliness, health and hygiene throughout the campus. Efficient water purifier machines have been installed for ensuring continuous supply of safe drinking water for all. Sanitation standards are maintained at high levels. Washrooms are cleaned two to three times a day with proper sanitizing materials. The sanitary napkin vending machines in both the buildings in the campus are kept well-stocked always and incinerators are well-maintained. Classrooms and corridors are swept in the morning before the commencement of classes and again in the evening when students have left. Furniture computers and accessories are

dusted and cleaned at the end of the day. Installation of aerobins in proper places in the campus ensures proper canteen and garden waste management. A conscious effort is made to reduce the use of single use plastic materials inside the campus. Use of chemical fertilizers for flowering plants has been discontinued. Citronella and eucalyptus oils are used for destroying mosquito larvae. Different kinds of waste hazardous and otherwise that are accumulated get segregated into four categories, (i) Chemical Waste, (ii) Electronic Waste, (iii) Paper Waste and (iv) Garden Waste • Chemical Waste of the chemistry lab is hazardous and can pollute air, soil and water. They are segregated into biodegradable and non-biodegradable wastes, and as toxic and non-toxic wastes. Indiscriminate use of chemicals is discouraged during practical classes. No radioactive substances are used. Different techniques have been applied to dispose the toxic chemicals. • Electronic Waste: The College maintains all its computer peripherals within its boundaries and disposes them appropriately. . • The college is also a zero-paper waste institute. Used paper is reused to the maximum possible extent. • Installation of aerobins in proper places in the campus ensures proper canteen and garden waste management. • Campus cleaning drives are initiated by NSS Unit-1 to help students put their principles to practice. 3) The College has continued with the ICT enabled Swayam-NPTEL Courses for the current students, faculty and former students. In the academic year 2017-18, there were altogether 31 enrolments in a various courses. One participant was a former student with an employed status. Based on the participation and performance, the institution was awarded Grade A as a Local Chapter of the Swayam-NPTEL, the MHRD initiative. A 3rd Year student from the Department of Psychology stood first among all the enrolled students of the UG colleges of West Bengal. She received the Course Topper prize for securing the highest marks in an online course titled, Introduction to Basic Cognitive Processes under the NPTEL programme conducted by IIT Kharagpur. 4) College has conscientiously acted to uphold its social values and commitment through - • Institutional Financial assistance to a number of needy and deserving students. • Enabling students to apply for State and Central government scholarships, grants and aid. • Blood Donation Camp organized every year in the College premises as special observance of the Death Anniversary of Dr. S.E. Rani Ghosh, Founder-Principal of Gokhale Memorial Girls' College. • Social outreach activity conducted every year as special observance of the Birth Anniversary of Mrs. Sarala Ray, Founder of Gokhale Memorial Girls' College. • Extension of NSS Unit-1 activities for the promotion of environment and health awareness among students and communities. • Close collaboration with the Alumni Association for conducting gender awareness programmes, health camp and the like for the benefit of the staff and students. 5) Strict maintenance of the code of conduct as laid down in the College Prospectus and that of academic discipline among students and providing certificates of appreciation to students who maintain high attendance percentage. 6) Annual prizes and awards to all students who are toppers in various subjects in the University examination and to those who have won positions in Annual Sports and in Annual Competitions. 7) The College does not have its own hostel facility and so it has collaborated with the Young Women's Christian Association (YWCA) to provide off-site hostel facility to out-station students. 8) The College strives to enhance the employability skills of the students with previously introduced value-added courses such as Computer Courses and Supervisory Skills HR Associate and newly offered value-added course like Business English and Communication Skills. 9) College has a Counselling Cell and a Placement Cell both of which undertake career counselling programmes and collaborate with recruiters to facilitate on campus job placements for aspiring students. 10) The Faculty constantly encourages students not only to maintain high academic standards but also to participate in co-curricular and extra-curricular activities such as during Special Observances, Sports, Blood Donation Camp, College Foundation Day Celebrations, Annual Memorial Lecture, College Competitions, NSS activities, Social Service

through social outreach activities organised by the college. A unique activity undertaken as usual is the Annual College Exhibition which brings together students of all departments and all class years in true esprit de corps to share space and resources and make the event a remarkably memorable one in the entire academic session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gokhalecollegekolkata.edu.in/IQAC-AQAR/BestPractices/BestPractices-2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An important area distinctive to the vision of this college is academic excellence coupled with development of a disciplined personality firm and tolerant in all situations. This is indicative of the institution's commitment towards holistic development of the students. The institution closely nurtures its students so that they can acquire sufficient preparedness for summative evaluation as well as acquire the skills to pursue higher education and move on to good careers in prestigious and lucrative professions. Adherence to strict attendance rules upholds student discipline in the college. Students who maintain good attendance records are awarded certificates of appreciation. Regular formative evaluations are undertaken through class tests, doubt clearing sessions, revisions, mock tests and home assignments. Parent-teacher interface helps guardians to monitor their wards progress both in academic performance as well as in discipline. These efforts are rewarded in the form of commendable outcomes in the final University examinations. Students are also encouraged to participate in all the extra-curricular activities conducted in the college as well as those conducted in other institutions. The Placement Cell facilitates on-campus recruitment of student aspirants through collaboration with the corporate institutions. The College is located in the heart of the city but a significant number of students come from different socio-economic backgrounds and from rural and semi-rural backgrounds. Harmony in heterogeneity is one of the strengths of this premier women's college. Great stress is laid on social awareness, social extension and social service. NSS unit-1 is very active and student members of the Social Awareness Club along with the Social Extension Committee undertake extension activities every year. They visit institutions catering to the poor, needy and the differently-abled and bring them several items of aid and gifts and spend time with them. Another important area distinctive to its vision is to provide a clean and healthy environment within the College premises. To this effect, the College maintains strict rules of hygiene, sanitation and cleanliness for the benefit of both the the students and the staff.

Provide the weblink of the institution
https://www.gokhalecollegekolkata.edu.in

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year - • To acquire funds under RUSA 1.0 for infrastructure, building and development • to continue maintaining strict academic discipline, effective formative evaluations and more parent-teacher interface. • To make internal evaluation more meaningful by allowing students to self-inspect their answer scripts. • to continue with the Swayam-NPTEL courses which widen the academic and career prospects of the students • to introduce more employability aiding and employability increasing value-added courses • to introduce PG courses in some subjects and other degree programs for revenue

generation • to facilitate more career counselling and campus recruitment opportunities for the students • to continue fulfilling social responsibility through outreach activities through social outreach, blood donation and various programs initiated by the NSS Unit. • to continue helping needy students through financial assistance and Book Bank facility • to encourage students to participate in extra-curricular activities which help in building health and personality such as self-defense, Yoga Meditation • to continue to approach the state government for grant of land on concessional basis. • To undertake more eco-friendly initiatives such as installation of solar power panels and maintain high standards of hygiene and sanitation in the college premises. • To use more ICT tools for teaching and learning • To enhance library infrastructure and academic support services. • To continue facilitating out station students with off-site hostel facility in collaboration with YWCA, Kolkata.