GUIDELINES FOR B.A/ B.Sc. PART-III, SEM-2, SEM-4 and SEM-6 EXAMINATIONS 2021

Dear Student,

This guideline is applicable for all students.

Question Paper:

Question papers will be available on college website as well as in the respective

Google classroom on the days of examinations.

Instructions:

1. Accessing the question paper:

View / download the Question paper attached in PDF format.

2. Answering the Question:

i) Students must write their answers in the A4 sheets only.

ii) The front page (Top Sheet) of the answer scripts must

contain the following:

Name of the Examination:

CU Registration No. :

CU Roll No. :

Name of the Subject:

Paper:

Module:

Date of Examination:

iii) At the top of each page of the answer script put your CU ROLL NO. & REGISTRATION NO., Subject, Paper, Module (if, any) & Date of Examination.

iv) Put appropriate page numbers at the bottom of each page.

3. Preparation for Submission of Answer script:

At the end of stipulated time after completing the answers, the students must scan each page of the answer script using a smart-phone.

Convert all pages into a single PDF file page no. wise (including the Top Sheet as first page).

In case of modules, for each module separate PDF files should be made.

Total file-size (single PDF file for paper / more than one PDF file in case of modules) should be less than 25 MB.

The file name of the PDF must have your Registration No. Subject code, Paper no. & Module no (if applicable).   (E.g. - your Reg.No.-ECOA-P5-M10)

4. Submission of Answer script:

The submission of the answer scripts must be done within the scheduled time. (i.e. examination hours plus 30 minutes for uploading)

Answer script is to be submitted to the respective Google classroom and in the respective assignment created for the paper.

For any queries, contact the Department.