

Notice Inviting Quotations for “**Koha Library Management System Software**” for Gokhale Memorial Girls’ College, Kolkata, from the reputed, bonafide and resourceful firms. The envelope must be sealed & super scribed as “**Koha Library Management System Software**”. The sealed envelopes should be submitted in the Drop Box placed at the main building entrance from 10/12/2022 to 20/12/2022 between 10.30 a.m. – 2.00 p.m. on all working days. The bidders will be intimated in due time after opening of the quotations.

	Scope of Work	Remark
1	Data Migration from Existing Lsease EJB Version to Koha	100% Member Data, Book Data and Transaction log should me migrated from Libsys Lsease EJB Version to Koha Library Management System. Bibliographic data migration total books - 21361, files need to migrate - Author, Additional Author, Publisher Name, Publishing Place, Publishing year, Class Number, ISBN, Status, Copies, Pages, Dimension, Subject, Document Category, Edition, Document Type. Transaction Log - need to migrate from 2007 to till date. Member Data - Name, Father's name, Member code, Category, Group, Subject, Registration data, Expiry date.
	Status of Present Libsys LSease EJB Version	Not Functional
2	Installation of Latest Koha Library management system	As for Below mention table
Sl.No		Specification
1	Functions/Module s	The ILMS should support all the major library housekeeping functions listed below: Circulation Acquisition Cataloguing Authority Control Web OPAC Serials control Import/export of records Reporting Systems management Inventory Multimedia, etc.
2	Customization	KOHA ILMS need to be customized according to local requirement at the time of installation. Circulation module should have the facility to scan member photo on membership card and online reservation, Email and SMS integration with issue/return/overdue notice with features to check the status.

3	Standards	<p>Compatibility with an open architecture and support various international standards. The system supports the Internet standards TCP/IP, SMTP, MIME, HTTP, SSL and interactions with external systems need to support the following standards:</p> <p>ANSI/ISO 239.50 (150 23950) on both server and client Record syntaxes: MARC21, UNIMARC, USMARC</p> <p>NCIP and SIP2 for RFID Integration*</p> <p>OAI-PMH and REST API based web services configured properly for all possible end points.</p> <p>Integration with Institution LDAP Server*</p>
4	Multilingual	The system can maintain multiple languages using Unicode.
5	RFID Support	The system supports for NCIP/SIP2 protocol for RFID*
6	Audit Trail	Provides Complete and comprehensible log to library administrator containing details of all type of actions and associated library staff and patrons.
7	Barcodes Support	The system can handle barcodes in different formats like EAN-13, ÜICI/5ISAC and able to customize as per local needs of the library.
8	Reports in Acquisition	Titles in Acquisition, Titles for Ordering, Order Form, Vendors Directory, Payment Request, Accession Register, Invoice Register, Titles by Control No., Sanction Form, Order Amendment, Expenditure Analysis, Receipt Voucher,
9	Reports in Cataloguing	Barcode Print,Spine labelPrint,Catalog card Print, Catalog card Print,titles Check List, Stock Verification Report , New Addition Check List , List By Titles
10	Reports on Circulation	List by Name, List by ID's, Expiry list, Reports on Overdue, Reports on transaction log, holding summery, No Due Certificate generation, Expiry notice, Late fee log, Late fee paid, block member, withdrawn titles, check out History (Titles), Check out history (Members), Reserve titles.

TERMS & CONDITIONS:

1. Bidders must provide the complete quotation with their Income Tax/ Sale Tax clearance certificate, GST Registration number & Credentials without which the quotation will be summarily rejected.
2. The College reserves the rights to accept or cancel the quotation, unilaterally without assigning any reason prior to work orders without incurring any liability or any obligation and no correspondence from either side in that matter will be entertained.
3. The items must be supplied within 15 days from the date of issuance of work order. Any deviation in this regard will attract Stop Payment of the bill submitted.
4. The bids will be inclusive of charges including GST.
5. The materials will be rejected if any defect and/or deviation in quality from specification or of old stock are found.
6. Payment will be made after 15 days of satisfactory functioning of the new **Library Management System Software** & 100 % data migration.