

**GOKHALE MEMORIAL GIRLS' COLLEGE**  
**1/1, HARISH MUKHERJEE ROAD, KOLKATA-700020**

**Ref: GMGC/Admin/Tender/20-21/No.001**

**Date: 03/11/21**

**Notice Inviting Quotations for Library Electronic Devices**

Quotations are invited in sealed envelopes from reputed suppliers by Gokhale Memorial Girls' College, Kolkata, for the purchase of the following library electronic devices of digitization of rare books. The envelope must be sealed & superscribed as "Q /Library & Confidential". The sealed envelopes should be submitted at the College Office from 04/11/21 to 10/11/21 between 10.30 a.m. – 4.30 p.m. on all working days. Suppliers will be intimated in due time after opening of the quotations.

<b>Sl. No.</b>	<b>Name of Items</b>	<b>Specification</b>	<b>Brand Name</b>
1.	ScanSnap SV600	Overhead system, simple scanning , Color, grey scale, monochrome(automatic), Lens reduction optics	FUJITSU
2.	Laptop	I7 processor, 11th Generation, intel core, 16 GB RAM, Original windows	HP
3.	Printer	Color cum Black & White mode, HP Thermal Inkjet	HP Ink Tank 315
4.	External Hard Drive	Sleek and Spacious, 3 years Rescue Data Recovery Service, Store and Access 1 TB	Seagate

**TERMS & CONDITIONS:**

- Suppliers can apply the quotation for all of the items with their Income Tax/ Sale Tax clearance certificate, GST Registration number & Credentials without which the quotation will be summarily rejected.
- The College reserves the rights to accept or cancel the quotation, unilaterally without assigning any reason prior to placement of supply orders without incurring any liability or any obligation and no correspondence from either side in that matter will be entertained.
- The items must be supplied to the College within two weeks of the confirmed order. Any deviation in this regard will attract Stop Payment of the bill submitted.
- The rates will be inclusive of delivery charges and GST etc.
- The materials will be rejected if any defect and/or deviation in quality from specification or of old stock is found.
- payment will be made after 15 days from the installation of items.

Date:

Place: Kolkata-700020