

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

(Gokhale Memorial Girls' College)

(2021-2022)

Kinjalkini Biswas
11.11.2022

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata - 700029

Jayanti Das.
11.11.2022

Prof (Dr) Jayanti Das
Professor
Department of Education
University of Calcutta

Authenticated.
Kinjal
Principal
Gokhale Memorial Girls' College



Academic Audit Committee:

On 27 September 2022, Gokhale Memorial Girls' College, Kolkata constituted a two members committee to conduct an Academic Audit of the College.

The Audit Committee is comprised of the following members:

- 1. Prof. (Dr.) Jayanti Das, Professor, Department of Education, University of Calcutta**
- 2. Dr. Kinjalini Biswas, Principal, Muralidhar Girls' College**

Members of College Academic Audit Committee

- 1. Dr. Atashi Karpfa, Principal**
- 2. Dr. Sanchita Sen, Convener of Academic Sub-Committee, IQAC coordinator and HOD, Economics**

Other members -

- 1. Dr. Sarmila Sarkar, Associate Prof. History**
- 2. Dr. Krishnakali C. Banerjee, Associate Prof. Philosophy**
- 3. Dr. Sarmistha M. Chowdhury, Associate Prof. Political Science**
- 4. Dr. Rakhi Mitra, Associate Prof. Bengali**
- 5. Dr. Goutam Mahata, Assistant Prof. Chemistry**
- 6. Dr. Moon Moon Dutta, Assistant Prof. Psychology**
- 7. Dr. Sk. Sariful Islam, Assistant Prof. Education**
- 8. Dr. Gokul Saha, Assistant Prof. Mathematics**
- 9. Sri. Raj kumar Barman, Assistant Prof. English**
- 10. Dr. Saurabh Niyogy, Assistant Prof. Physics**
- 11. Dr. Md. Iqbal Sultan, Assistant Prof. Geography**
- 12. Dr. Palashi Biswas, Assistant Prof. Hindi**

Authenticated

Principal
Gokhale Memorial Girls' College



Academic Audit Report

Session: 2021 – 2022

Date of visit by the auditors: 27. 09. 2022

Date of report submission by the auditors to the college: 11. 11. 22

Authenticated .

Principal
Gokhale Memorial Girls' College



Schedule for Academic Audit

<u>Time</u>	<u>Schedule</u>	<u>Venue</u>
11.00	Meet with Principal and other members attached with Academic Audit	Principal's Room
11.30	Meeting with different departments for academic audit purpose	Library and different departments
<u>2.00</u>	<u>LUNCHEON</u>	<u>Principal's Room</u>
2.45	Meeting with other departments	Different departments
4.00	Meeting with Office Staff	At Office
4.45	Meeting with Faculty members	Big Hall

Authenticated .

Principal
Gokhale Memorial Girls' College



ACADEMIC AUDIT 2021 – 2022

Academic Audit is an integral part of the dynamics of higher education to achieve and maintain academic excellence. It aims to document evidence-based information related to the quality of academic programmes. It encourages a culture of continuous evaluation and quality improvement with sustenance of best practices of the different academic programs.

The Academic Audit was initiated during the academic year (2021-2022) by the IQAC to evaluate the UG curriculum, teaching, learning methodologies and to ensure continuous improvement for quality assurance.

A faculty-driven model of ongoing self-reflection, peer feedback, collaboration, and teamwork based on structured conversation to improve educational quality processes in teaching, learning and evaluation.

There is a need to relook and review the curriculum, teaching, learning and evaluation methods. The statutory reports (NAAC, UGC or University) are not able to give a detailed and critical look at the curriculum, teaching, learning and evaluation methods. We know that the Higher Education scenario has changed dramatically. New teaching and learning methods are needed in order to make Higher Education relevant to the current times and to suit it to the world at large be it industry or the larger (Civil) society.

The audit serves to

- ✓ Provide a faculty driven process for a continuous improvement process
- ✓ Promote dialogue among faculty, students, and administrators
- ✓ Provide self-assessment based on quality principles
- ✓ Promote integration across programs and disciplines

The Objective of the Academic Audit are:

- To subject every department to external scrutiny.
- To update the curriculum, teaching, learning and evaluation methods.
- To make suggestions for improvement to the Departments for necessary changes.
- To achieve the goal of updated curriculum and revised learning and evaluation methods.

(UGC and National Curriculum)

Authenticated .
A. Karph
Principal
Gokhale Memorial Girls' College



Methodology

At the meeting with the Principal, Coordinator - IQAC, Members, faculties and other officials, a verbal presentation was made by the Principal which gave a general and broad profile of the facilities and activities of the College. The Audit team began their visit on September 27, 2022 at the College to visit the various departments and facilities, for brief interactions with the faculty of each department and the administrative staff. Visits to the laboratories, Computer facilities, the library and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the information gathered from the available documents and the interactions afforded with the different components of the institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

Profile of the College:

Gokhale Memorial Girls' College is a women's college in Kolkata, established in 1938. The college offers undergraduate degrees and is affiliated with the University of Calcutta. The name commemorates Gopal Krishna Gokhale, one of the founding social and political figures of the Indian Independence Movement. Greatly inspired by his ideals and educational aspirations for women, Sarala Ray founded the Institution as a memorial to Gokhale, to serve the cause of education of girls in the country. She served it from its inception in 1938 till her death on 18th November 1961. A true educationist and believer in woman's emancipation, she nurtured the Institution from an Intermediate College of Arts and Science to a Three-Year Degree College. Under her able guidance, the Institution gained a wide reputation and lived up to the expectations of Gokhale and Sarala Ray. It is often regarded as one of the best colleges in Kolkata and among the top 5 girl's colleges in Kolkata.

Present status (2022-23)

The college is having sixteen departments in Arts and science stream. At present there are total **forty-five (45)** full time faculties in teaching position. In this session, one is on lien, one left the job and another one has been retired. To meet up the shortages of teaching posts/position there are **twenty-four (24)** State Aided Contractual Teacher (SACT). The college is having one

Authenticated.
Chasphi
Principal
Gokhale Memorial Girls' College



(1) librarian, and eight (8) administrative staff. NSS wing of the College is very active through which the students are engaged in giving service to the society.

Academic Strength

Number of full-time faculty

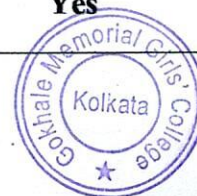
Sl No.	Name	Gender	Designation	Whether having Ph.D. qualification
1	Dr. Atashi Karpha	FEMALE	PRINCIPAL	Yes
2	Dr. Sharmi Chakraborty	FEMALE	ASSOCIATE PROFESSOR	Yes
3	Smt. Reba Bhattacharya (Retd. July 22)	FEMALE	ASSOCIATE PROFESSOR	<u>No</u>
4	Dr. Sarmila Sarkar	FEMALE	ASSOCIATE PROFESSOR	Yes
5	Dr. Mala Bhattacharjee	FEMALE	ASSOCIATE PROFESSOR	Yes
6	Smt. Kamalini Dasgupta	FEMALE	ASSOCIATE PROFESSOR	<u>No</u>
7	Smt. Krishnakali Banerjee	FEMALE	ASSOCIATE PROFESSOR	Yes
8	Dr. Sarmistha Mondal Choudhury	FEMALE	ASSOCIATE PROFESSOR	Yes
9	Dr. Sanchita Sen	FEMALE	ASSOCIATE PROFESSOR	Yes
10	Dr. Leena Nair Sengupta	FEMALE	ASSOCIATE PROFESSOR	Yes
11	Dr. Mausumi Mukherjee	FEMALE	ASSOCIATE PROFESSOR	Yes
12	Dr. Lalita Agrawal	FEMALE	ASSOCIATE PROFESSOR	Yes
13	Dr. Srabanti Mukhopadhyay	FEMALE	ASSOCIATE PROFESSOR	Yes
14	Dr. Ballari Roy Choudhury	FEMALE	ASSISTANT PROFESSOR	Yes
15	Dr. Rakhi Mitra	FEMALE	ASSOCIATE PROFESSOR	Yes
16	Dr. Jayjayanti Ray	FEMALE	ASSOCIATE PROFESSOR	Yes
17	Dr. Ivy De	FEMALE	ASSISTANT PROFESSOR	Yes
18	Sri. Biswajit Chowdhury	MALE	ASSISTANT PROFESSOR	<u>No</u>
19	Smt. Shampa Sarkar	FEMALE	ASSISTANT PROFESSOR	<u>No</u>
20	Dr. Goutam Mahata	MALE	ASSISTANT PROFESSOR	Yes
21	Dr. Reshmi Panda Mukherjee	FEMALE	ASSOCIATE PROFESSOR	Yes
22	Dr. Sarthak Roy Choudhury	MALE	ASSISTANT PROFESSOR	Yes

Authenticated .

Karpha

Principal

Gokhale Memorial Girls' College



23	Dr. Moon Moon Dutta	FEMALE	ASSISTANT PROFESSOR	Yes
24	Smt. Barnali Barman	FEMALE	ASSISTANT PROFESSOR	<u>No</u>
25	Dr. Kuldip Kaur	FEMALE	ASSOCIATE PROFESSOR	Yes
26	Dr. Nabamita Chakraborty	FEMALE	ASSISTANT PROFESSOR	Yes
27	Sri. Prasanta Kumar Pal	MALE	ASSISTANT PROFESSOR	<u>No</u>
28	Dr. Newton Biswas	MALE	ASSISTANT PROFESSOR	Yes
29	Dr. Sk. Sariful Islam	MALE	ASSISTANT PROFESSOR	Yes
30	Dr. Gokul Saha	MALE	ASSISTANT PROFESSOR	Yes
31	Sri. Rajkumar Barman	MALE	ASSISTANT PROFESSOR	<u>No</u>
32	Dr. Palashi Biswas	FEMALE	ASSISTANT PROFESSOR	Yes
33	Dr. Chandrima Ghosh	FEMALE	ASSISTANT PROFESSOR	Yes
34	Dr. Subham Dutta	MALE	ASSISTANT PROFESSOR	Yes
35	Dr. Saurabh Niyogi	MALE	ASSISTANT PROFESSOR	Yes
36	Dr. Md. Iqbal Sultan	MALE	ASSISTANT PROFESSOR	Yes
37	Dr. Krishnakali Roy	FEMALE	ASSISTANT PROFESSOR	Yes
38	Dr. Mahua Dutta	FEMALE	ASSISTANT PROFESSOR	Yes
39	Dr. Anangamohan Panja	MALE	ASSOCIATE PROFESSOR	Yes
40	Dr. Arijit De	MALE	ASSOCIATE PROFESSOR	Yes
41	Smt. Priti Rajak	FEMALE	ASSISTANT PROFESSOR	<u>No</u>
42	Sri Sudipta Mandal	MALE	ASSISTANT PROFESSOR	<u>No</u>
43	Dr. Debabrata Pal	MALE	ASSISTANT PROFESSOR	Yes
44	Dr. Oindri Roy (On Lien)	FEMALE	ASSISTANT PROFESSOR	Yes
45	Smt. Durba Mukherjee	FEMALE	ASSISTANT PROFESSOR	<u>No</u>

1.	Dr. Sarama Das (Librarian)	FEMALE	LIBRARIAN	Yes
----	-------------------------------	--------	-----------	-----

Authenticated

Principal
Gokhale Memorial Girls' College



Number of State-aided contractual teacher

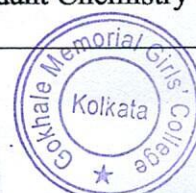
Sl No.	Name	Gender
1	Smt. Aditi Chatterjee	FEMALE
2	Sri. Dipankar Mukherjee	MALE
3	Smt. Sangeeta Sen	FEMALE
4	Sri. Ranamoy Sarkar	MALE
5	Sri. Sharadwat Manna	MALE
6	Sri. Santanu Samanta	MALE
7	Smt. Pratyasha Agrawal	FEMALE
8	Smt. Monami Ghosh	FEMALE
9	Smt. Sejuti Chowdhuri	FEMALE
10	Smt. Arjama Banerjee	FEMALE
11	Smt. Arpita Bose	FEMALE
12	Smt. Sneha Pan	FEMALE
13	Sri. Amar Kumar Choudhary	MALE
14	Sri. Deborshi Chakraborty	MALE
15	Smt. Sanjukta De	FEMALE
16	Smt. Nabanita Deb Ghosh	FEMALE
17	Smt. Tanushree Chandra Das	FEMALE
18	Dr. Gopa Dutta Pal	FEMALE
19	Dr. Shrabanti Dhar	FEMALE
20	Smt. Arunima Mitra	FEMALE
21	Smt. Nida Qasim	FEMALE
22	Smt. Suvosree Bhattacharya	FEMALE
23	Smt. Namrata Basu	FEMALE
24	Smt. Sheenjini Ghosh	FEMALE

List of administrative staff

Name	Gender	Designation
Smt. Mamta Ray	FEMALE	Cashier
Sri. Pradip Kumar Mondal	MALE	Accountant
Sri. Barun Kumar Das	MALE	Electrician-cum-Caretaker
Sri. Sudip Kumar Khan	MALE	Library Peon
Sri. Ranjit Ghosh	MALE	Lab Attendant Geography
Sri. Tapan Kumar Nag	MALE	Lab Attendant Geography
Sri. Samar Kumar Naskar	MALE	Lab Attendant Physics
Sri. Sankar Roy Chowdhury	MALE	Lab Attendant Chemistry

Authenticated .

Arpita
Principal
Gokhale Memorial Girls' College



Other Aspects: -

No. of courses offered	16 (13 Honours and 3 Major) + 2 Vocational Courses
Total Student Strength	946
Teacher student ratio	1: 21
No. of NSS Unit	One
College Magazine	One (Miscellany) Flip Book
Literary Club Magazine	One (Monochrome)
Computer Centre	One
Laboratory	Seven (Geography, Psychology, Physics -2, Chemistry, CND - 2)
Computer Lab	Five (Geography, Psychology and Mathematics, Physics and Chemistry)
Certificate courses	Value added courses (computer, HR associate and Supervisory skills, Business English, Communication skills, advertising-sales promotion and sales management)

Awards

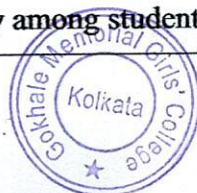
Year	Name of the award/ medal	Team / Individual	University/State /National/ International	Sports/ Cultural	Name of the student
12/1/2022	Quiz competition	Team	National Level	Quiz competition	Sucheta Ghosh
23/1/2022	Poster competition	Individual	National Level	Poster competition	Sucheta Ghosh
27.10.2021	Certificate	Individual	National Level E Quiz	Cultural	Pinaki Das (SEM 6)
2021	Placed within Top 100 in HOPE International poetry competition	Individual	International	Cultural	Shreya mandal
2021	3rd positin in Baazayu National Debate competition	Individual	National	Cultural	Shreya mandal
10th July 2021	1st position in recitation competition at Bijaygarh Jotish Ray College, CU	Individual	University level	Cultural (Recitation)	Debadrita Dey

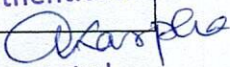


Authenticated .
AKarph
Principal
Gokhale Memorial Girls' College

Academic Audit Report (Criteria wise)

<u>Curricular Aspects: -</u>	
Curricular Planning and Implementation:	<p>CURICULUM AND SYLLABUS</p> <p>Syllabus is prepared by University of Calcutta in consultation with subject experts, taking inputs from external and internal faculty. Based on the feedback the syllabus is finalized and circulated to the colleges.</p> <p>Inputs to students are through:</p> <p>Lectures Chalk & Talk Power Point Presentation etc.</p> <p>Courses offered:</p> <p>B.A., B. Sc, various certificate courses</p>
Curricular design and Development:	<ol style="list-style-type: none"> 1. Follows curriculum provided by University of Calcutta. 2. VAC – Value added course on computer, HR associate and Supervisory skills, Business English, Communication skills. 3. Foreign Language Class- 6 months Spoken English Add-on introduced recently. 4. Skill Based papers – supervisory skill and computer related.
Academic flexibility:	<ol style="list-style-type: none"> 1. Faculty flexibility in add on, value added courses and extracurricular activities 2. Faculty has full freedom to plan and execute the outreach programmes.
Curriculum enrichment:	<ol style="list-style-type: none"> 1. Learning management system introduced and used – G-suit, Edmodo. Google Meet. online with 24X7 services made available to students. 2. Online interaction had taken place effectively.
Feedback System:	<ol style="list-style-type: none"> 1. Class mentoring – on going process 2. Feedback from placement – sometimes obtained 3. Feedback from alumni is obtained 4. Inter-disciplinary classes are offered in the form of open elective 5. Screening of deficiency among students



Authenticated

 Principal
 Gokhale Memorial Girls' College

Teaching-learning and Evaluation: -

	<ol style="list-style-type: none">1. Remedial classes conducted2. Workshop on soft skill development and orientation program conducted3. Placements provided through institution ad self-effort by the students.4. Mentoring and counselling5. Recognizing achievements6. Encourages students who take up competitive exams7. Parent teachers meet held
Teaching-learning process	<ol style="list-style-type: none">1. <u>Process adopted:</u> Lectures, Class room participation Assignments Debates among teams on subjects Changes in environment – technological (e- source of information and knowledge) Student presentations.2. <u>Best Practices:</u><ol style="list-style-type: none">a. Course material – given to students for “self-study” in advance and discussed in the class. This is a time saving method for faculty.b. Participatory learning methods employedc. Practices shared teaching methods
Teacher quality:	<ol style="list-style-type: none">1. Subject knowledge of the teacher is sound2. Faculty are engaged in research and to publish papers and books3. Monitoring of discipline and classroom participation of students4. Student-wise data collection5. Use of computerized presentations.6. Faculty feedback taken every semester7. Effective utilization of staff.

Authenticated .


Principal

Gokhale Memorial Girls' College



	<p>8. Programmes are conducted for faculty members both in-house and outside with leave.</p> <p>These programmes are organized to support faculty development.</p>
<p>Evaluation process and Reforms</p>	<p>a) Class room interactions</p> <p>b) Tests and exams</p> <p>c) Assignments and presentations</p> <p>d) Internal assessment a. 20 marks through mid-term test b. 10 marks through internal assessment conducted by the subject teacher c. The best out of 3 tests is considered d. Industry institution interaction – done by placement and not by department head.</p> <p>e. Institutional Question Pattern design pattern: Easy 30%, Moderate 40% challenging – 30%.</p>
<p>Students' performance and Learning outcome:</p>	<p><i>Student oriented initiatives:</i></p> <p>a) Students' seminars and workshops</p> <p>b) Introduced CBCS</p> <p>c) Celebration of World Environment Day, Vriksha Raksha Bandhan Day, Rashtriya Poshan March through webinar-expert talk-poster making-video compilation, National Days, International Mother Language Day, World Health Day, Basanta Utsav (Festival of Holi), Film screening and workshop on gerontology, Academic webinar on Ray's Cinematic Modernity, College Foundation Day, Workshop on Gender Equality, Gender sensitization, Intra-department webinar, International Women's Day etc.</p> <p><u>Students Feedback</u></p> <p>a) Expectations met by the institution</p> <p>b) Academics – excellent</p> <p>c) Flexibility offered.</p> <p>d) Challenging assignments</p> <p>e) Good admission policy</p> <p>f) Fee structure – no grievance</p> <p>g) Certificate, Add-on courses – adequate</p>

Authenticated

A. Karph
Principal
Gokhale Memorial Girls' College



Research Consultancy and Extension: -

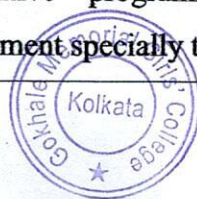
Promotion of research	<p>1. Funded Project: A project (Dr. Anangamohan Panja, Deptt of chemistry) is going on under Department. Of Science & Technology and Bio-technology, Govt of West Bengal.</p> <p>2. Research Publication: 8 (Eight)</p> <p>3. Seminar/workshop/Special Lecture: Total 11 by different departments including career counselling.</p>
Research Facilities:	<ul style="list-style-type: none">• Institute has a well-planned library and internet facility including wi-fi to cater to the needs of research.• Online journal/E-content available
Consultancy	Not explored

Library Facilities: -

Books/Journals	<p>Total number of books: 28582</p> <p>E books: 24</p> <p>E Journals and E Books: UGC NLIST Package</p> <p>Membership: British Council</p> <p>Library Orientation Program for new comers to access books.</p> <p>Digitisation + Xerox + Scanner facilities.</p> <p>Separate Departmental Library</p>
-----------------------	--

Collaborations: -

Hostel Facility	College tied up with Young Women's Christian Association to provide hostel facility to its students.
Training in value added course	College has tied up with Pranavananda Institute of Management and technology on a) Supervisory Skill and HR Associate (3 Years certificate) b) Computer courses for the students.
Community welfare programmes	Memorandum of understanding drawn between College and "Calcutta Ekatma" a registered NGO (Reg No. S/733143 of 1993-94) to conduct different community welfare programmes jointly and involving students.
Environmental Awareness	Memorandum of understanding drawn between College and "Mother Earth Education" to stimulate and facilitate the development of collaborative programme to enhance awareness of natural environment, specially the flora.



Authenticated .
Charphi
Principal
Gokhale Memorial Girls' College

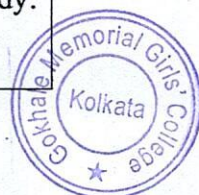
<u>Placement: -</u>	
Online mode	<p>The placement cell of the college organized online training cum counselling session with Catalyst Kolkata to accelerate value creation in the market.</p> <p>On campus placement – 8</p> <p>Off campus placement - 13</p>
<u>Infrastructure:</u> The College has infrastructure for academic activities. The infrastructure is well maintained. The library and IT facilities are also adequate. Hygienically maintained campus.	
<u>Student support and progression: -</u>	
Student Mentoring	<ul style="list-style-type: none"> • Identification of slow learning students. • Remedial measures taken and suggest remedies for non-performers. • Parent-teacher meet to aware the weak points.
Student Progression	Participation in NSS activities, seminars, cleanliness drives, awareness campaigns, Covid -19 combat initiative.
<u>Governance, Leadership and Management: -</u>	
Institutional Vision	<p>1. Vision statement is clear and noble</p> <ul style="list-style-type: none"> • To achieve academic excellence with social concern • Institute supports students from marginalized and poor segments of society <p>2. Investment on faculty:</p> <p>a) Approval from Principal for Faculty Development Programmes with demand</p> <p>b) Faculty motivation policy: encourage for higher studies</p>
Strategy Development	<p>1. Admission policy: Process conducted by admission Committee following merit criteria.</p> <p>2. Faculty encouragement: All HODs manage their departments with the help of departmental faculties.</p> <p>3. There are other committees take decision regarding related matters: Finance sub-committee, Purchase committee, Provident Fund committee.</p> <p>Collective efforts of the members of College Governing Body: for smooth functioning</p>

Authenticated .

Akshaya

Principal

Gokhale Memorial Girls' College



Internal Quality Assurance System	<ul style="list-style-type: none"> • Faculty performance is evaluated effectively • Student performance is evaluated effectively
--	--

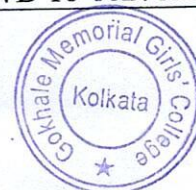
Enhanced Programme

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (If any)
Workshop on Soft Skill development and orientation programme	170	170	Organized by the Placement Cell of Gokhale Memorial Girls' College (GMGC) in association with Catalyst Kolkata
A Career Awareness and Counselling Programme titled, "Building a Cutting-Edge Career for 21st Century" conducted online by IQAC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.	27.11.2021	71	Organized online by IQAC GMGC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.
GIS-GNSS Programme on QGIS	02.01.2022, 03.01.2022, 05.01.2022	41	NA (RESOURCE PERSON - MR AYAN GHOSH M-9836421525
A Webinar on Career Counselling titled, "Competitive Examination and Further Prospect"	04.01.2022	212	Organized by the Student Welfare Sub-Committee of GMGC and conducted by the eminent retired civil servant Shri. Nurul Haque, Chairman, West Bengal Public Service Commission.
Training in Health Check-up in observance of World Health Day	09.04.2022	11	NSS Unit-1 of GMGC and NGO Calcutta Ekatma
Group Counselling	Ongoing from 22.02.2022	All to be counselled	Yashbanti Sreemany, Crystal Minds & College Counselor
An online orientation programme, "WBPSA College Counselling Session" on 'Job Opportunities in Government Sector'	03.03.2022	74	IQAC GMGC and Unacademy
Workshop on Social Gerontology (active-ageing) titled "Understanding the Psycho-Sociological Aspects of Gerontology - The Audio-Visual Approach" = Film screening of Nibhritochari, the Solitary Soul	27.04.2022	88	IQAC GMGC in association with Mr. Sourav Sarkar, Film-maker and Director, Fragrant Creation Tel - 9163275464 Email - sourav.ff@gmail.com Govt of India Udyam Reg. No. UDYAM-WB-10-0027858

Authenticated .

A. Karpha
Principal

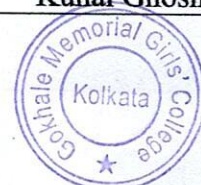
Gokhale Memorial Girls' College



Department of Psychology, Gokhale Memorial Girls' College is organizing Weekly interactive counselling sessions for the students of the college organized by the Department of Psychology	31.05.2021, 07.06.2021, 14.0.2021, 26.06.2021, 28.06.2021	Students of all departments and all semesters	Organized by the Department of Psychology and conducted by Sm. Aparajita Chakraborty, Sm. Usri Sengupta, Sm. Sudarshana Dasgupta, Sm. Ayoleena Roy and Sm. Shyamali Sarkar
Virtual Special Lecture titled, "Education for Peace and Well Being"	09.06.2021		Department of Education, GMGC and conducted by Speaker Smt. Sumita Chatterjee, Assistant Professor and HOD, Department of Education, BHKM.
Virtual Special Lecture titled, "Inclusive Education"	12.06.2021		Organized by the Department of Education, GMGC and conducted by Prof. Bishnupada Nanda, Professor, Department of Education, Jadavpur University.
Virtual Students Seminar with PPT presentation by the Semester - 2 & 4 students (Honours) of Physics Department	19.06.2021	Sem 2 & 4 PHSA students – 14	Department of Physics, GMGC
Virtual Student Seminar through power point presentation (PPT)	21.06.2021	All CEMA students – 21	Department of Chemistry, GMGC
Virtual Psychological interactive session titled, "Session on: "Sharing experiences and finding ways to deal with GRIEF" for the students, by a specialised interaction addressing the grief experiences of students who have suffered from a loss of beloved one in this pandemic.	20.07.2021	27	Organized by the Department of Psychology, GMGC and conducted by Sm. Ankita Ghosh
Webinar titled, "The World of Advertising"	28.08.2021	All ASPV students - 32	Organized by the Department of Advertising, Sales Promotion and Sales Management, GMGC and conducted by Suneha Das, Sr. Account Executive, Wonderman Thompson, Gurgaon
Enrolment in Online certification courses by SWAYAM-NPTEL for the session January'22 to April'22.	starting 24.11.2021	July 21 to Dec. 21 - 28 enrolments Jan 22 to July 22 - 88 enrolments	SWAYAM-NPTEL
Virtual lecture "E Classrooms to Real Classrooms - the Road Ahead"	11.12.2021	68	Organized by the Covid-19 Cell of GMGC and conducted by the eminent cardiac surgeon Dr. Kunal Ghosh

Authenticated .

A. Karpha
Principal
Gokhale Memorial Girls' College



Group Counselling of Semester 6 students	22.02.2022, 08.03.2022, 15.03.2022, 29.03.2022, 05.04.2022, 12.05.2022	All Semester 6 Students - 300	Smt. Yashbanti Sreemany, Crystal Minds & College Counselor
Student Seminar and Student Presentation	08.03.2022	All PHIA students -14	Department of Philosophy, GMGC
Student Seminar and Student Presentation	10.03.2022	Semester 6 PSYA - 44	Department of Psychology, GMGC
Online Orientation programme on the Job Opportunities in Government Sector for the students of GMGC	11.03.2022	NA	Rice Group of Education https://forms.gle/NcPds9o1RV99bizw6
Student Seminar and Student Presentation	11.03.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
Virtual lectures as part of their ongoing year-long online lecture series. An Evening with an Expert "The Tradition of Political Autobiography in Indian Literature" live streame don Youtube	12.03.2022	279	Organized by the Department of English, GMGC and conducted by Dr. Sayan Chattopadhyay
Presentation by students on - 1. Democratic Decentralization- an effective tool of empowerment'. Do you think Citizenship is still important in the contemporary world?	12.03.2022	Semester 6 PLSA - 17	Department of Political Science, GMGC
Student Seminar and Student Presentation	15.02.2022	Semester 4 PHSA - 5	Department of Physics, GMGC
Special Lecture, "प्रयोजनमूलक हिन्दी" & Student Presentation	22.03.2022		Organized by the Department of Hindi, GMGC and conducted by Prof. (Dr.) Rajyashree Shukla, Department of Hindi, University of Calcutta
Student Seminar and Student Presentation	22.03.2022	Semester 6 MTMA - 5	Department of Mathematics, GMGC
Student Seminar and Student Presentation	24.03.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
Student Seminar and Student Presentation	26.03.2022	Semester 2 CEMA - 4	Department of Chemistry, GMGC
Virtual lectures as part of their ongoing year-long online lecture series: An Evening with an Expert - "Rabindranath Tagore: Nation and Theatre" live streamed on Youtube	26.03.2022	460	Organized by the Department of English, GMGC and conducted by Prof. Abhijit Sen Retired professor of English, Visva Bharati https://www.youtube.com/watch?v=IHtb5gP8AcM

Authenticated .

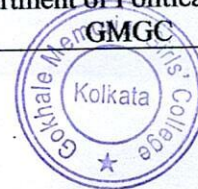
Abhishek
Principal
Gokhale Memorial Girls' College



Student group discussion session	02.04.2022	Semester 6 PLSA - 17	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Student Seminar and Student Presentation	04.04.2022	Semester 4 GEOA - 34	Supervised by Dr. Mahua Dutta, Assistant Professor, Department of Geography, GMGC
Student Seminar and Student Presentation	05.04.2022	Semester 4 MTMA - 13	Department of Mathematics, GMGC
Special Lecture titled, "Popular Art in Bengal"	06.04.2022	Semester 4 HISA - 17 Semester 6 HISA - 15	Organized by the Department of History, GMGC and conducted by Ms. Tanima Paul, Ph.D Scholar in Viswa Bharati University
Seminar presentation of Semester VI students Department of Clinical Nutrition and Dietetics	18.04.2022	All CNDV students - 71	Department of Clinical Nutrition and Dietetics
Student group discussion session on "Cold War and Post-Cold War".	09.04.2022	Semester 4 PLSA - 30	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Special Lecture titled, "Gender Inequality and Role of Education"	19.04.2022	All EDCA students - 49	Organized by the Department of Education, GMGC and conducted by Dr Mahfuz Alam, Assistant Professor, Department of Education, Rammohan College, Kolkata
Student Seminar and Student Presentation	20.04.2022	Semester 4 PSYA - 52	Department of Psychology, GMGC
Discussion session on "How to face an Interview"	20.04.2022	Semester 4 ASPV - 13 Semester 6 ASPV - 15	Organized by the Department of Advertising, Sales Promotion and Sales Management, GMGC and conducted by Sri Dipankar Mukherjee, SACT, ASPSM, GMGC
Students' seminar on 21/04/2022 as a part of celebration of Earth Day.	21.04.2022	Semester 4 GEOA - 34 Semester 6 GEOA - 35	Department of Geography, GMGC
Student Seminar of English honours Students on Conceptualization of India in H.L.V. Derozio's poem "To India - My Native Land".	21.04.2022	Semester 2 ENGA - 41	Supervised by Sm. Durba Mukherjee, Assistant Professor, Department of English, GMGC
Presentation of the NPTEL video of Dr. Merin Simi Raj (IIT Madras) on the partition novel <i>Shadow Lines</i>	22.04.2022	Semester 6 ENGA - 43	Presented by Sm. Durba Mukherjee, Assistant Professor, Department of English, GMGC
Student Seminar and Presentation on Topic: - 'Party System in India'.	23.04.2022	Semester 2 PLSA - 21	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC

Authenticated.

Principal
Principal
Gokhale Memorial Girls' College



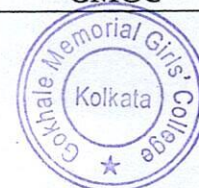
Student Seminar and Presentation on "Was partition responsible for Jinnah's two nation theory"	23.04.2022	Semester 4 PLSA - 30	Supervised by Dr. Sarmistha Mondal Chowdhury, Associate Professor, Department of Political Science, GMGC
Student Seminar and Student Presentation	27.04.2022	Semester 2 MTMA - 5	Department of Mathematics, GMGC
Special Lecture titled, "Building an Inclusive School: Desired Changes in System, Structure, Practice and Culture"	27.04.2022	All EDCA students - 49	Organized by the Department of Education and conducted by Dr. Somnath Hazra, Assistant Professor, Department of Education Women's Christian College, Kolkata
A Workshop on Social Gerontology (active-ageing) titled "Understanding the Psycho-Sociological Aspects of Gerontology - The Audio-Visual Approach"	27.04.2022	88	Organized by IQAC GMGC and conducted by Mr. Sourav Sarkar, Film-maker and Director, Fragrant Creation, Tel - 9163275464 Email - sourav.ff@gmail.com Govt of India Udyam Reg. No. UDYAM-WB-10-0027858
Special Lecture - Beyond Gender Binary - Understanding Gender Equality	29.04.2022	56	Organized by the Social Awareness Club, GMGC and conducted by Sri. Bappaditya Mukherjee
Interactive session with the students of Semester 2 of ASPSM on Pricing Methods and Strategies used by Top organizations	12.05.2022	Semester 2 ASPV - 15	Supervised by Smt. Aditi Chatterjee, SACT, Department of ASPSM, GMGC
Special Lecture titled, "Presenting Chemistry to the New Generation"	13.05.2022	All CEMA students - 21	Organized by the Department of Chemistry, GMGC and conducted by Dr. Shouvik Chattopadhyay, Professor, Department of Chemistry, Jadavpur University, Kolkata
Student Seminar and Presentation on Topic: - Israel-Palestine Conflict.	23.05.2022	Semester 4 PLSA - 30	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Group counselling	24.05.2022	Semester 4 ENGA - 47 Semester 4 HISA - 17	Organized by the Counselling Cell, GMGC with Counsellor Smt. Yashabanti Shreemany
Student Seminar and Presentation	25.05.2022	Semester 2 GEOA - 35	Department of Geography, GMGC

Authenticated .

(Signature)

Principal

Gokhale Memorial Girls' College



Workshop on Career Counselling with Regard to Digital and Print Media for Semester 4 and Semester 6 students of ASPSM and Communicative English	26.05.2022	Sem4 and Sem 6 ASPV - 28 Sem 4 and 6 CMEV - 38	Organized by the Placement Cell, GMGC
Student Seminar and Presentation	27.05.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
One day State Level Seminar on "Gender Sensitization: Rights and Challenges"	27.05.2022	140	Social Awareness Club and IQAC GMGC
Special Lecture on "The Narratives of Economics"	03.06.2022	All ECOA students - 66	Dr. Debabrata Datta Former Professor of Economics Institute of Management Technology, Ghaziabad & Nagpur and Asutosh College, Kolkata
Enrolment for 620 SWAYAM-NPTEL courses for the July - December 2022 semester	Starting 03.06.2022	Ongoing	SWAYAM-NPTEL

Overall Analysis: - Observation

Institutional Strengths: -

- Sound and value-based Management
- Efficient Administration
- Committed Faculty
- High Brand equity
- Industry based contemporary Curriculum
- ^{Satisfactory} ~~Good~~ placement record
- Good quality of students
- Strong Alumni
- High degree of community intervention
- Healthy teacher student ratio
- Easy accessibility from the bus/train stations attracts students from the outskirts of the city
- ICT infrastructure with campus Wi-Fi (Teachers only)

Authenticated .

Chandra
Principal

Gokhale Memorial Girls' College



- Community outreach and extension activities by inculcating social responsibility among the students and equipping them with skills and life values to face the challenges of life thereby contributing towards nation-building
- The Career Guidance and Placement Cell facilitates counselling and placement opportunities
- Majority of the faculty members are qualified with Ph.D. degree
- Forward looking and visionary leadership of the College authority
- Willingness of leadership for all round continuous quality improvement
- Enforcement of discipline in a fair and just manner
- Apolitical ambience of the College
- Committed and supportive non-teaching staff
- Students are disciplined and well mannered

In general, the overall feeling of satisfaction on the part of stakeholders is a valuable strength of the Institution

Weakness of the Institution: -

- Limited physical space is a major limitation of the college. This has hindered the construction of an indoor stadium, recreational hall and has also limited the expansion of classrooms, laboratories, seminar rooms and library reading rooms
- Though skill oriented professional courses are the need of the hour, inadequate funds have forestalled the opening of more professional courses
- Lack of sufficient permanent non-teaching staff to manage the workload and administrative responsibilities
- The stagnation in permanent appointments of non-teaching staff has affected the dynamics of the professional growth of the discipline
- Lack of laboratory demonstrators is another limitation in the academic front
- Lack of own hostel is a hindrance for attracting students from outside the city
- No full-time officer for placement – full time faculty given additional responsibility
- Rigid routines take over academic work
- Limitation – for inter-disciplinary course
- Lack of playground

Authenticated

 Principal
 Gokhale Memorial Girls' College



- No lift facility
- One or two teachers are involved with research projects.
- Space for Canteen is not enough and the place of it is not proper.
- In some departments, number of students are very few.
- Lack of smart class rooms
- Lack of departmental office room.
- No separate IQAC room

Institutional Opportunities: -

- With qualified teachers and varied departments, there is scope and plans for interdisciplinary add on courses and research work.
- The addition of the new block which is under construction would facilitate opening of post graduate in some of the subjects.
- Students from Howrah and adjacent areas come to the institution opting for varied programs
- Well placed and highly qualified alumni of the institution are engaged in programs of career counselling, motivational and discipline specific activities and there lies wide opportunities in the context.
- The college despite having a small campus, tries to provide all the basic facilities for uplifting the academics that promises for better scope future
- The NSS unit of the college is very active and has hosted many programs for betterment of the students and nation building
- The college is a girl's institution which has always tried to encourage inclusiveness across language, economic diversities, etc.
- The College can easily raise the bar of its achievement if it takes care of Faculty and students exchange programme.
- Industry institution interface cell can enhance the quality of institution
- Collaboration with foreign universities for offering joint programmes can augment the status of this prestigious institution.

Institutional Challenges: -

- The introduction of CBCS promises to contemporize education with changing pedagogies but the restricted size of sanctioned teachers will hamper to fulfil the objectives of CBCS curriculum.

Authenticated .

Barsha

Principal

Gokhale Memorial Girls' College



- Unavailability of playgrounds, indoor stadium facilities, auditorium poses great challenge to manage the co-curricular activities
- Managing funds for academics, co-curricular academics and extension activities is a challenge to the institution with requirement to appoint full time non-sanctioned and part time faculties and non-permanent office staff
- The placement cell of the college has initiated no. of steps to facilitate student's placement but this could be done in favour of few disciplines only
- The institution has taken initiative in making sufficient MoUs with relevant institutions for the greater benefit of the students
- As the college has always attracted students, the pandemic situation in last two years has led to a decrease in the enrolment, mostly due to less mobility from suburb areas to the city.
- Location of the college in a populated area, surrounded by buildings, main busy road and hospital is a challenge to maintain the safety and also the academic environment of the college.

Recommendations: -

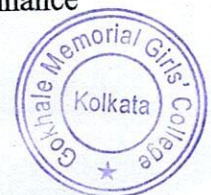
- ✓ Faculty be encouraged to go for more minor and major research projects funded by UGC/ICSSR/TISS etc.
- ✓ Infrastructural facilities and laboratories to be upgraded with latest equipment including ICT.
- ✓ More thrust on IT in teaching-learning be given.
- ✓ Collaborations with formal MOUs with reputed institutions be made for faculty development.
- ✓ Degree courses under Science faculty be more energized
- ✓ Need of courses like animation and graphics, web technology.
- ✓ Coaching for NET/SET, recruitment tests on regular basis be commenced
- ✓ Augmentation in ICT, library and sport resources is required
- ✓ Faculty be encouraged to go for membership of different bodies
- ✓ The placement cell of the institution may be strengthened
- ✓ Outdoor sports facility should be increased
- ✓ MoU may be formed to enhance the student support facilities such as playground
- ✓ Alumni association may be formalized with updated records. The data may be made accessible to the current students to foster their academic progression as well as enhance employment opportunities

Authenticated

A. Karpha

Principal

Gokhale Memorial Girls' College



- ✓ Language lab may be introduced
- ✓ More faculties may be trained in using ICT facilities for teaching learning
- ✓ Internet facilities in the college is not adequate, it should be increased in more numbers
- ✓ Own hostel facility may be introduced for the students, not with other association.
- ✓ Separate reading room in the library may be introduced for the teacher and students
- ✓ Classes need to have white board and microphone.
- ✓ ~~The college may establish a language lab~~
- ✓ Research culture needs improvement and interdisciplinary research to be initiated
- ✓ Proper documentation is required for all activities
- ✓ Best practices of individual departments for various aspects need to be institutionalised.
- ✓ For effective delivery of curriculum, the course file to be assessed by IQAC
- ✓ Academic calendar to be prepared at department level following the affiliating University's calendar
- ✓ More students should be involved in the extension activities
- ✓ More collaborations need to be established for faculty exchange, students exchange, internship etc.
- ✓ More teachers should participate in FDP programmes
- ✓ Necessary initiative to be taken to fill up the vacant faculty position
- ✓ Online feedback system needs to be introduced.
- ✓ The college may be opted for autonomous status by arranging separate set up.

As a prestigious institution, it is a suggestion to arrange own land cum building to maintain its quality and reputation.

Gratitude: -

The audit members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended to them during the audit conducted on that day.

Signature with seal:

Kinjalkini Biswas

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata - 700029

Jayanti Das
11.11.22

Jayanti Das
Professor
Department of Education
University of Calcutta

Authenticated.
Das
Principal
Gokhale Memorial Girls' College