

GOKHALE MEMORIAL GIRLS' COLLEGE



ADMINISTRATIVE AND ACADEMIC AUDIT REPORT

ACADEMIC SESSION 2020-21

Audit Team:

1. Prof. Maitreyee Bhattacharya
C.U. Nominee, Governing Body
Maitreyee Bhattacharya
2. Dr. Lapita Sarkar
Govt. Nominee, Governing Body
Lapita Sarkar
3. Dr. Atashi Karpfa
Principal,
Gokhale Memorial Girls' College
Atashi Karpfa
4. Dr. Sanchita Sen,
Coordinator, IQAC &
Convener, Academic Sub-Committee
Sanchita Sen
5. Internal Audit Cell, Academic Sub-Committee



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Atashi Karpfa
Principal
Gokhale Memorial Girls' College

General Information

Courses Programs – B.A Honours, B.Sc. Honours, B.A Major, B.Sc. Major
(College offers only Pure Honours Courses and Major Courses)

Number of subjects: 18 [Honours – 13; Major – 3; Generic – 2]

Total number of Enrolled (Registered) Students: 1018

Total Teaching Staff: 70

Sanctioned Strength (Permanent substantive): 50; In Position: 47; Vacant Positions-3
[Principal-1; Associate Professor-15; Assistant Professor-30; SACT-23; Librarian-01]

Total Non-teaching Staff: 36

[Females-15; Males-21]

Total students appeared for the Final Examination 2020: 352

Total passed: 352 (100 %)

Total 1st Division: 231 (65.6 %)

Financial Assistance (Freeship) Number of Beneficiaries: 24 students
State Government Scholarships (SVMCM, Kanyashree, Aikyasree etc.) - 105

Grants Received:

- From State Government for Salary, Bonus and Arrears
- From State Government for installation of Sanitary Napkin Vending Machine
- Research Grant for Faculty, Department of Chemistry
- UGC – RUSA Grant of Rs. 1 Crore for infrastructure development

Infrastructure

➤ *Infrastructural facilities existing -*

- Number of classrooms: 23
- Number of Laboratories: 13
- Number of classrooms equipped with computers and internet – All
- Number of ICT-enabled Classrooms and Seminar Halls: 2
- Number of Administrative Offices: 2
- Number of computers in working condition: 40
- Library infrastructure: Books- 29441; Peer-reviewed Journals- 7
All books bar-coded. Library Software LSease Version 14 operational. OPAC system operational. Resources enhanced with college funds and RUSA 2.0 grant.
- College canteen operational.
- Software CAS 7.0 for management of all student data .
- Office Software Tally.ERP.9 for management of all financial data and processes.
- Fire Safety System in place.
- Maintenance of infrastructure facilities through AMCs with companies



➤ **Infrastructure Development**

- Utilization of 1st instalment of RUSA 2.0 grants under the different heads of expenditure as mentioned in DPR, initiated; the first phase of new construction started under the supervision of PWDte, Govt. of West Bengal; procurement and renovation processes completed. Second phase construction initiated.

Governance

Implementation of e-governance in areas of operation

1. Administration, 2. Finance and Accounts, 3. Student Admission and Support, 4. Examination

Areas of e-governance	Name of the Vendor with contact details
Administration	1. AIDNI INFOTECH PVT LTD & CAS 7.1(support@aidniinfotech.co.in, office@aidniinfotech.co.in) for proper systematic documentation of student related data.
Finance and Accounts	1. TALLY.ERP.9 SOFTWARE (esses@cal.vsnl.net.in) for maintaining internal accounts. 2. SUBMODULE HRMS-IFMS of WBIFMS for payroll processing etc. (WBifms.gov.in; Mobile - 9038003413/14/15/16/17 3. WBIFMS, the web portal of the Govt. of West Bengal for real time management, monitoring and control of all fund allocations and financial transactions in different government departments
Student Admission and Support	2. AIDNI INFOTECH PVT LTD (support@aidniinfotech.co.in, office@aidniinfotech.co.in) for online admission process. 3. LIBSYS Lsease and OPAC (Delhi office namrata.alani@libsys.co.in), for providing ICT enabled library services. Library is fully automated and barcoded. 4. N-List of INFLIBNET subscribed to facilitate access to e-resources. 5. UGC Network Resource Centre fully accessible to students and staff 6. RAZORPAY (reports@razorpay.com) for facilitating payment of application fees during admission. 7. Student fees collection scheme through banks such as SBI and ICICI. 8. A dedicated website for the instituion's central library at https://gmgclibrary.wordpress.com/
Examination	University of Calcutta (www.caluniv.ac.in) & Web-developer Braindrops (akash@braindropsindia.com) Internal examinations are conducted by the Internal Examination Committee. university examinations are conducted as per the guidelines of



the University of Calcutta. The Examination Data Management Committee supervises the University examination process from the time when exam related notices are circulated by the university till the final upload of awards on the University Exam Portal within the stipulated time. All exam-related issues are dealt with by this committee.

Strategic Planning, Development and Implementation

The institutional Strategic/ perspective plan is effectively deployed

- Ensure quality in curriculum delivery and academic support for student success. Increase access to quality learning by facilitation of the use of innovative and effective teaching methods - provision of personal GSuite accounts to teachers.
- Enhance student-centred processes - identifying needy students and providing Free Studentship and Fee Waivers; disseminating information about available National and State Scholarships; scheduling classes to meet student needs; easy access to study material through College Website; conducting Library Orientation Programmes for students to promote use of e-resources.
- Organizational Efficiency - Assessment and improvement of all college operations, programs, and activities; make data-informed decisions to maximize institutional efficiency, integration, and effectiveness; Obtain feedback from student and teachers on the effectiveness of the curriculum design; introduction of formal mentorship to guide them in curriculum preparedness and future academic pursuits.
- Increase professional development for the entire staff through Lectures and workshops.
- Ensure effective and full use of financial, physical, and technological resources to support student-centric activities and utilize technology that best serves the needs of the institution.
- Enhancing social outreach and community engagement activities.
- Upholding the value system as per the vision and mission of the Founders of the institution with due attention accorded to environment-related issues

The IQAC identified the requirements of academic and infrastructure development and of support facilities in consultation with the Head of the Institution. Execution of the plan projects and activities is facilitated by the Governing body. Several committees were formed to oversee the academic and non-academic activities to be undertaken throughout the academic session. All aspects of the admission process were deliberated on and decided months before the actual event. The Academic sub-Committee, the planning body of the college met at the beginning of the academic session and decided about the tentative dates of the observances and events. It also planned for student facilitation through arrangement of career counselling and socio-psychological counselling, particularly in the Covid period.

The Internal Quality Assurance Cell (IQAC) contributed significantly for institutionalizing the quality assurance strategies and processes through the following programmes -

- **Three-day Workshop and Training Programme on ICT tools** organized in collaboration with Malda College, for the teaching and non-teaching staff from 02/07/2020 to 04/07/2020.



- Personal G suite accounts provided to all teachers for smooth curriculum delivery and administrative work.
- Library Orientation Programmes conducted for faculty and students to facilitate use of remote access of e-resources.
- State, National and International Webinars organized.
- Online feedback obtained from students and teachers on CBCS curriculum design. Stakeholders' feedback obtained - Comprehensive feedback obtained from the 3rd year students for preparing the Student Satisfaction Survey 2020-21; feedback obtained from their guardians; feedback obtained from the alumni; feedback obtained from teachers and students on both Old (1+1+1 sys.) and CBCS Curricula.
- The process of AAA continued.
- Full utilisation of RUSA 2.0 funds on new construction, renovation and procurement.
- Needy students facilitated with Fee waivers and Fee reductions and mobile devices.
- Workshops conducted by the Placement Cell for Career development of students.
- 'Sharing experiences and finding ways to deal with GRIEF', A psychological interactive session was organised by the department of Psychology by a specialised interaction addressing the grief experiences of students who have suffered. The session began on 31.05.2021 and the concluding session was presided over by Dr Ankita Ghosh on 21.7.2021.
- Virtual Seminar on Kanyashree & Other State/National Scholarships for enhancing awareness about various Scholarship Schemes among undergraduate students, organized by IQAC, GMGC and conducted by Md. Farooque, Education Supervisor, District Office Minority affairs, Kolkata and Mr. Dipendu Bera, ACDA, Kanyashree, Kolkata on 06.12.2021.
- CAS workshop conducted by Shri. Tushar Kanti Ghara, ADPI, Dept. of Higher Education, Govt. of West Bengal & State Nodal Officer, AISHE for the benefit of the incumbents.
- Awareness programme on Students Credit Card on 24.12.2021, Ref. GMGC/ADMIN/21-22/No. 064 Date: 21/12/21 and an inaugural awareness campaign on Student Credit Card Scheme was held on 23/12/2021 in the college.
- Special initiatives to help students cope with illness and personal loss during the devastating second wave of Covid-19 pandemic.
- 'Sharing experiences and finding ways to deal with GRIEF', A psychological interactive session was organised by the department of Psychology by a specialised interaction addressing the grief experiences of students who have suffered. The session began on 31.05.2021 and the concluding session was presided over by Dr Ankita Ghosh on 21.7.2021.
- Covid Helpline launched and Psycho-Social Support activity initiated.
- Workshop conducted by NSS Unit on health and hygiene.
- Special observances held online.
- Enrolment in NPTEL courses continued.
- Water Audit conducted.
- Electronic version of the college magazine 'Miscellany' launched.
- Publication of "Monochrome" – a Literary Club endeavour

Measures initiated by the Institution for the promotion of gender equity during the year

- Safety and security of the girl students strictly maintained through outsourcing security personnel from reputed security provider, the NIS Security Management Ltd. registered with Kolkata (west Bengal) Registrar Office.
- Installation of CCTV cameras at vantage points.



- Teachers and staff: In all committees, male and female faculty members take part regularly and share equal responsibilities.
- Students are encouraged to participate in study tours/field trips organized by the departments
- The college organizes many Seminars, Workshops, and Special Lectures. Outdoor Sport is a pompous event in the college. Students participate in large numbers in such events, particularly in sports. Although, sports event was not held during the year 2021 due to the covid pandemic.
- A State-level Webinar on 30/06/2020 was organised by the Department of Philosophy and Bengali on "Feminism". Dr. Aditi Dasgupta and Prof. Sanat Kumar Naskar were the speakers at that event.

Observance of national and international commemorative days, events and festivals

- International Mother Language day was celebrated by the department of Bengali.
- Online Rabindra Jayanti (Celebration of 159th Birth anniversary of Gurudev Rabindranath Tagore) was presented by the college and also individually by the Department of Bengali.
- English Dept organized an online commemorative event "Infinite Ray" curated to pay homage to Satyajit Ray on his Birth Centenary.
- Teachers' Day Celebrated by the students of various departments in their individual capacities.
- World Environment Day observed by staff and students on 5th June 2021. Video Presentation by students of the Department of Chemistry on 'Medicinal Value of Herbs'.

Student Data 2020-21

➤ Admission

Programme name	Number of seats sanctioned	Number of Students admitted
Bengali Hons	28	15
Chemistry Hons	21	14
Economics Hons	61	30
Education Hons	34	20
English Hons	61	46
Geography Hons (BA)	47	7
Geography Hons (BSC)		30
Hindi Hons	28	7
History Hons	43	23
Mathematics Hons	34	18
Philosophy Hons	28	9
Physics Hons	16	10
Political Science Hons	61	38
Psychology Hons	58	24
Psychology Hons (BSC)		30
Advertising, Sales Promotion and Sales Management Major	52	7



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Advertising, Sales Promotion and Sales Management Major		7
Communicative English Major	34	19
Clinical Nutrition and Dietetics Major	28	23

➤ **Reservation**

Year	Number of seats earmarked for reserved					Number of students admitted			
	category as per Government rules					from the reserved category			
	SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen
2020-21	136	40	105	353		53	5	35	284

➤ **Pass percentage of Students 2020-21 (2020 pass outs)**

Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	BNGA	14	14	100
9	CEMA	9	9	100
9	ECO A	35	35	100
8	EDCA	14	14	100
8	ENGA	41	41	100
8	GEOA (BA)	3	3	100
9	GEOA (BSC)	39	39	100
8	HINA	10	10	100
8	HISA	20	20	100
9	MTMA	20	20	100
8	PHIA	2	2	100
9	PHSA	9	9	100
8	PLSA	27	27	100
8	PSYA (BA)	9	9	100
9	PSYA (BSC)	33	33	100
14	ASPV (BA)	5	5	100
15	ASPV (BSC)	14	14	100
14	CMEV	22	22	100
15	CNDV	26	26	100

Research projects funded by government and non government agencies during the year

Name of the Project/	Name of the	Department	Year of	Amount	Duration of	Name of the
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Endowments, Chairs	Principal Investigator/Co-investigator	of Principal Investigator	Award	Sanctioned	the project	Funding Agency
Development of small molecule catalysts for bio-inspired oxidation reactions and for degradation of organic pollutants	Dr. Anangamohan Panja	Chemistry	2019	615000	3 Years	Science & Technology and Biotechnology Govt. of WB

Seminars/conferences/workshops conducted by the institution

Webinar on Digital Survey makes it Easy	27.7.2020	Aditi Chatterjee, SACT, GMGC & VF, TIU (Dpt. Alumni)	Digital Survey makes it Easy
State Level Webinar on Feminism:	30th June 2020	Dr. Aditi Dasgupta- Assoc. Prof.	
Issues and Concerns through the Glasses of Philosophy and Literature	27/7/2020	Dr. Sanat Kumar Naskar- Assoc. Prof.	
Modern Education System and Future of India		Dr. Md. Sayeed Bhat Asst. Professor, Central University of Kashmir	Different Perspectives of Modern Higher Education System Journey of Indian Education System: Ancient to Modern Days
		Mrs. Papori Handique Asst. Professor, Doomdooma College, Assam	

Journal Publications by Faculty

Title of paper	Name of the author/s	Department of the teacher	Name of journal	ISSN number
Iron(III) and cyano-bridged dinuclear copper(II) complexes: Synthesis, structures and magnetic property of the copper(II) complex	G. Mahata and A. Panja*	Department of Chemistry, Gokhale Memorial Girls' College	J. Chem. Sci.	0973-7103
Synthesis, crystal structure and supramolecular interactions in a bis(tetrachlorocatechol) chelated manganese(III) complex.	G. Mahata and A. Panja*	Department of Chemistry, Gokhale Memorial Girls' College	J. Struct. Chem.	0022-4766



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Syntheses, structures and magnetic properties of ferromagnetically / antiferromagnetically coupled penta- and hexa-nuclear azido-bridged nickel(II) coordination clusters.	A. Panja,* S. Adak, P. Brandão, L. Dlhând and R. Boča	Department of Chemistry	Eur. J. Inorg. Chem.	1099-0682
The first report of a tetra-azide bound mononuclear cobalt(III) complex and its comparative biomimetic catalytic activity with tri-azide bound cobalt(III) compounds	A. Panja,* N. C. Jana, and P. Brandão	Department of Chemistry	New J. Chem.	1369-9261
Magneto-structural Studies in Double Chloro- and Pseudohalo-bridged Isomorphous Dinickel(II) Complexes	M. Patra, P. Brandão, A. P. Pikul, S. Adak, and A. Panja*	Department of Chemistry	ChemistrySelect	2365-6549
Macrocycle supported dimetallic lanthanide complexes with slow magnetic relaxation in Dy ₂ analogues	F.-X. Shen, K. Pramanik, P. Brandão, Y.-Q. Zhang, N. C. Jana, X.-Y. Wang and A. Panja*	Department of Chemistry	Dalton Trans.	1477-9234
A facile biomimetic catalytic activity through hydrogen atom abstraction by the secondary coordination sphere in manganese(III) complexes	N. C. Jana, P. Brandão, A. Frontera and A. Panja*	Department of Chemistry	Dalton Trans.	1477-9234
A simple triazole-linked bispyrenyl-based xylofuranose derivative for selective and sensitive fluorometric detection of Cu ²⁺	S. Hazarika, G. Mahata, P. Pahari, N. Pramanik, A. Atta	Department of Chemistry	Inorg. Chim Acta	0020-1693
Topology of corner vortices in the lid-driven cavity flow: 2D vis a vis 3D	Sougata Biswas, Jiten C. Kalita.	Department of Mathematics	Archive of Applied Mechanics	2201-2216

➤ **Publication of Books and Chapters in books and edited volumes/books published and papers published in national/ international conference proceedings**

Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	ISBN/ISSN number of the proceeding	
Dr. Ballari Ray Chaudhury		Kebol Madhyabartini			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray Chaudhury		Sabina Spielrein: Bangla Sahitye Jighangsa O Jijibishar Notun Paath			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray Chaudhury		Yang Lian er Kobita			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray		Swamirakkhaser				



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		Khidi				guruchandali
Dr. Ballari Ray Chaudhury		To me or not to me				guruchandali
Dr. Ballari Ray Chaudhury	Mrita Medhamanabir Proti					khosra khata
Dr. Ballari Ray Chaudhury		Tritiya Ayataner Alo O Alokranjan				Sukhpaath, the wall
Dr. Rakhi Mitra	Ei Samay, Supplement	Obituary: Amala Shankar				Ei Samay
Dr. Rakhi Mitra	Prohor. Puja Number	Kargil Girl: Chhakbandi Chhadmo				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	Narbadur Path: Shankar Sarani, Episode-1				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-2				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-3				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-4				Prahor.in
Dr. Lalita Agrawal	the Bulletin of the Ramkrishna Mission Institute of Culture	'Holistic Life: Hidden Treasure of Life'			ISSN 0971-2755	R.K.M. Institute of Culture
Dr. Lalita Agrawal	'Novel Coronavirus Disease-19: Unmasking the New Face of Education'	'Philosophising the Invisible Being: An Exploration unto Thyself',			ISBN: 978-93-90415-47-2	H.S.R.A Publications
Dr. Lalita Agrawal	'Celebrating The Mahatma',	'The Life Philosophy of Mahatma Gandhi: A Spiritual Perspective'			ISBN: 978-93-82120-76-6	Synod College, Shillong
Dr. Lalita Agrawal	'India Unbound: A Collection of Essays'	'Education: An Art of Developing and Inspiring Ailes'			ISBN: 978-93-88069-65-6	Levant Books, Kolkata
Dr. Lalita Agrawal	'Education and Culture', vol. II,	'Psychology and Inspiring Ailes for Wellbeing from the Perspective of Tarashankar Bandyopadhyay'			ISBN: 978-93-5407-223-9	Vivekananda College for Women
Sarmistha Mondal Chowdhury	PANORAMA OF SOUTH ASIAN CULTURE LITEATURE AND SOCIETY	Influence on Tarashankar Bandyopadhyay's Novels and Short Stories - A New Turn in Bengali Literature?	SOUTH ASIAN CULTURE LITEATURE AND SOCIETY	IQAC Sponsored International Conference	ISBN - 978-81-8064-339-2	Women Progressive Publishers
Suvosree Bhattacharya	Understanding Mindfulness from a Functional Perspective. In: Psychopathology and Psychotherapy- A review of Causes, Consequences and Curative Measures, Eds Jeejeeboy et al, Levant Publisher				ISBN978-93-88069-40-3	Levant Publisher
Dr. Reshmi	Title of book- Harilal				ISBN-978-81-	Gyanoday



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Panda Mukherjee	Milan ke sahitya ka mulyankan (BOOK)				948278-5-6	prakashan kanpur
Dr. Reshmi Panda Mukherjee	Yeh hai bundelkhand part-2 (book)/ pativrat dharma ka utkarsh: rajnartaki Raipraveen(chapter)				978-93-89341-78-2	Anugya Books
Dr. Reshmi Panda Mukherjee	Pravasi sahityakar pushpita awasthi (book)/chhinmul me vyakta surinam(chapter)				978-93-90688-79-1	Vikas Prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya Loksahitya(book)/Bangal ke lokjivan ke vivid aayam(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya loksahitya(book)/prakriti ki gode me khelti asamiya vastukala(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya sahitya(book)/lokrang par thirakti saat bahnc(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Kuldip Kaur	Research chronicle(book)/manavta ke masiha GURU NANAK JI(chapter)				978-81-947902-4-2	social research foundation kanpur
Dr. Goutam Mahata			Potential Pharmacological Importance of <i>Flacourtia indica</i> (Burn.f.) Merr.	International Seminar (ICBS-2020) on "INNOVATION , EXPANSION, IMPACTS AND CHALLENGES IN CHEMICAL AND BIOLOGICAL SCIENCES"		Department of Chemistry, Surendranath College, Kolkata
Dr. Goutam Mahata			Synthesis and study of Magnetic Properties of discrete, open, dimeric and 1D polymeric Ni-cubanes of a tripodal ligand [3.5-bis (2-amino-ethyl)-[1,3,5]triazin-1-yl]-methanol in presence of different counter organic and inorganic anions.	One Day National level Seminar on "Modern Trends in Chemistry for Sustainable Development"		Department of Chemistry, Vijaygarh Jyotish Ray College, Kolkata



Student Matter and Student Welfare

➤ *Internship, Field trip, On-the-job Training Linkages*

Linkages	Number of students	
Internship	36	
On-job Training	36	
Project	14	

➤ *Number of students benefited by scholarships and free ship*

Name of the scheme	Number of students benefited by government scheme and amount	
	Number of students	Amount
Financial Assistance for Needy Students (Freeship) Institutional Scheme	24	162815
Kanyashree 1	1	500
Kanyashree 2	36	900000
Post-Matric Scholarship to SC/ST/OBC	2	Rs. 11400/- (Direct payment in bank accounts of students)
Swami Vivekananda Merit-Cum-Means Scholarship (Funded by State Government)	59	Rs. 924000/- (Direct payment in bank accounts of students)
Aikyashree for Minority Communities (Funded by State Government)	7	Rs. 100000/- (Direct payment in bank accounts of students)

➤ *Capacity Building and Skills Enhancement Initiatives of IQAC*

Name of the capability enhancement program	Date of implementation	Number of students enrolled	Name of the agencies/consultants involved



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	(DD-MM-YYYY)		with contact details (if any)
Enrolment for Swayam-NPTEL Courses continued	June 2020 to December 2020	36	Swayam-NPTEL distance courses conducted by IIT Kharagpur
Enrolment for Swayam-NPTEL continued	Januray 2021 to April 2021	12	Swayam-NPTEL distance courses conducted by IIT Kharagpur
Workshop on Soft Skill development and the orientation programme organized by The Placement Cell, GMGC.	2021	13	Conducted by Catalyst, West Bengal
Techfest IIT Bombay HOPE Workshop for Mental Health Awareness	26-09-2020	50 college students	Gokhale Memorial Girls' College in association with Techfest IIT Bombay
MGNCRE - SES REC Business Plan Implementation Student Competition	18-01-2021	12 college students (2 from ECOA)	Gokhale Memorial Girls' College in association with Techfest IIT Bombay
MGNCRE - Higher Education- Each One Reach One Covid Mission Community Engagement Services	20-05-2021	44 college students (8 from ECOA)	MGNCRE, Ministry of Human Resource Development, Government of India - SES REC

➤ ***Number of students benefitted by guidance for competitive examinations and career counseling***

Activity	Number of students benefitted (Approx.)
Career Counseling Orientation Programme for the Students of Semester V oraganized by the Placement Cell of the College and conducted by Catalyst, West Bengal	170
Webinar on Post-graduation and Doctoral Opportunities, "MS/Ph.D Abroad" conducted for disseminating information on higher education and careers in UK and USA by IQAC in collaboration with Jamboree Education Pvt. Ltd. And	65

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initiated by IQAC	
A Career Awareness and Counselling Programme titled, "Building a Cutting Edge Career for 21st Century" conducted online by IQAC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.	71

Special initiatives taken by IQAC to cope during the continuing Covid-19 pandemic lockdown

- General Awareness Workshop and Lecture organized by NSS Unit-1 and conducted by eminent physician and oncologist Dr Amitabha Nandy to raise health awareness and hygiene during pandemic times On 14.08.2020.
- Special Lecture on "Adolescence and its Problems" by Dr. Muktipada Sinha, Professor, Department of Education, Jadavpur University, Kolkata on 09.09.2020.
- "Online Library Orientation Programme on Remote Access of College Library Resources" for Faculty and Students on 16.09.2020 and 17.09.2020.
- Online revision classes conducted by all departments fro Semester II and Semester IV.
- Online LOP for newly admissted students of Semester I on 31.03.2021.
- "Library Orientation Programme on "Accessing E-Resources" held for SEM II, SEM IV and SEM VI and Part III students of all departments on 28.05.2021 and 29.05.2021.
- Special initiatives undertaken to help students cope with illness and personal loss during the devastating second wave of Covid-19 pandemic and disemminating awareness through –
 - (i) Group Interactive Counselling Sessions under Covid-19 Psycho-Social Support Activity of MGNCRE SES REC conducted by the Department of Psychology conducted between 31.05.2021 and 28.06.2021.
 - (ii) Psychological interactive sessions conducted by the Department of Psychology - Special interaction addressing the grief experiences of students who lost a loved one in Covid-19 pandemic time conducted by Sm. Ankita Ghosh in a Counselling Session on: "Sharing experiences and finding ways to deal with GRIEF" on 21.07.2021.
- Formation of Covid-19 Committee to monitor maintenance of Covid-Protocol following reopening of College from 16/11/2021.
- An online lecture "E Classrooms to Real Classrooms - the Road Ahead" by eminent cardiologist Dr. Kunal Sarkar, organized by the Covid-19 Cell on 11.12.2021 for students of all semesters and their guardians.
- Appropriate steps initiated by the Covid-19 Committee to ensure maximum safety for staff and students after college reopening on 16.11.2021 – maintenance of safe distance, prevention of crowding, regular fumigation and maintaining general cleanliness.

Special Initiatives of NSS Unit-1



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- General Awareness Workshop and Lecture organized by NSS Unit-1 and conducted by eminent physician and oncologist Dr Amitabha Nandy to raise health awareness and hygiene during pandemic times On 14.08.2020.
- Formation of the GMGC Covid Helpline through WhatsApp on 05.05.2021 to help Covid affected people through the social medium and also provide psycho-social support to the students and their families in association with the MGNCRE SES REC Cell and Psychology Department of the College with active participation by current and ex-students and faculty.
- Observance of World Environment Day on 5th June, 2021 by conducting a Tree Plantation Program
- Formation of Super-cyclone YAAS Relief Fund and Visit to the devastated Keorakahli Block of South 24 Parganas
- Visit for a pilot survey to Municipal Ward No. 70 and 85 by NSS Unit-1 in association with SES REC Cell members for disseminating information on nutrition and women empowerment.

Departmental Audit

Overall assessment of departments was conducted on the basis of the data provided by the departments on all the relevant metrics adopted for the Academic Audit as per NAAC guidelines. As reported by the Internal Audit Cell of the Academic Sub-committee, all departments were found to have provided the required data, barring that for one or two metrics pertaining to the ex-student data on progression/job placements. However, departments were found to have made positive strides in recording the progression and placement of the last batch of students.

Recommendations of the Audit Team

- To collect ex-student information on a regular basis through Google Forms
- To introduce Statistics as a generic subject
- To introduce a formal Student Mentoring System
- To revive the Research Cell
- To continue with the online stakeholder-feedback system
- To conduct more fruitful career counselling sessions, especially counselling pertaining to competitive exams
- To initiate Faculty-Exchange programs
- To undertake special measures for facilitating campus placements
- To collaborate with reputed institutes for the introduction of new certificate courses, e. g. foreign language courses
- To collaborate with institutes like IGNOU for introduction of distance learning
- To initiate industry-academia collaboration and partnerships, an important metric of NAAC accreditation
- To identify the locational advantages of the college and take appropriate policy



Authenticated .
Chandra
 Principal
 Gokhale Memorial Girls' College
 22 FEB 2023

- To increase canteen space
- To encourage community engagement by teachers and students alike
- To continue approaching the authorities for installation of eco-friendly systems in the College premises.
- To introduce Foreign Language Certificate Courses in collaboration with reputed institutes.
- To seek collaborations with NGOs, Calcutta Ekatma and Mother Earth Foundation for pursuing the objective of community and environmental sustainability activities.



Authenticated .
A. Karpa
Principal
Gokhale Memorial Girls' College
22 FEB 2023