



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

27AA 530065

### MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is made at Kolkata on the 13<sup>th</sup> Day of July, 2021 between Gokhale Memorial Girls' College with its principal office of operation located at 1/1, Harish Mukherjee Road, Kolkata-20 (hereinafter called GMGC) of the one part and Pranavananda Institute of Management & Technology a non-profit organization registered under Societies Act, WB, 1967 (a project of Bharat Sevashram Sangha) with its principal place of operation located at 83, Harish Mukherjee Road, Kolkata-25 (hereinafter called PIMT) on the other part.

#### WHEREAS

PIMT wishes to conduct BharatSkills, Livelihood Skills Development Programmes at the premises of GMGC to train its students in various areas of computer applications and skill development on Supervisory Skills & HR Associate and Pre-Primary Teachers' Education-Montessori.

PIMT has expressed its willingness to provide the required hardware, software, technical know-how, faculty, counsellor and all necessary inputs and GMGC has expressed its desire to provide the required infrastructural facilities and complete access to its students to undertake & execute the courses.

*Principal*  
Principal

Gokhale Memorial Girls' College

Authenticated

*Principal*  
Principal  
Gokhale Memorial Girls' College

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This memorandum of understanding sets out the terms of understanding between the institutes hereto as follows:

**1. Pranavananda Institute of Management & Technology will offer the following services:**

- Provide relevant course materials
- Provide the necessary hardware, software & computer consumables for IT programmes.
- Provide the internet connection for training
- Provide necessary trained faculty members
- Conduct theory & practical classes, tests etc. according to the PIMT norms
- Monitor attendance, evaluate test papers and maintain students' records
- Conduct seminars, workshops & presentation for self-employment & self-development
- Conduct career development programmes according to the PIMT norms
- Provide assistance for Placement & Guidance Services
- Joint Certification after successful completion of the courses will be made by  
- Pranavananda Institute of Management & Technology and Gokhale Memorial Girls' College
- Provide necessary consumables for training.

**2. Gokhale Memorial Girls' College will provide the PIMT free of cost:**

- Required space for practical & theory room for trainings
- Required power supply to run the training programme.
- Provide necessary furniture & fitting such as computer tables, chairs etc.
- Administrative & manpower support for security of the hardware, software & consumables during the period of the agreement
- Infrastructural supports such as cleaning, electrical fittings etc.

**3. Exclusivity**

Gokhale Memorial Girls' College will not engage any other institution for training during the term of the agreement.

**4. Collection of fees**

All course fees i.e., annual alongwith the examination fees of the conducted programme by PIMT will be collected by the GMGC. The payment to PIMT shall be disbursed in total as per the rate of schedule (specified in the annexure) deducting GMGC share.

**5. Term and Termination**

The agreement shall come into force on its execution and will remain in force until it is succeeded by a definitive agreement. Both the institutions may terminate the agreement by giving three months' prior notice in written terms to the other side without causing any harm to the students who have not completed the course.

**6. Miscellaneous**

- The duration of the contract will be for a period of 3(three) years. The renewal for subsequent year will be made after concurrence of both the institutes.
- A joint committee will be set up with two representatives from GMGC & two representatives from PIMT to assess course content and revise course fees.
- GMGC will be entitled to execute the admission procedures.
- Students of this programme will abide by all norms of Pranavananda Institute of Management & Technology.

At the time of termination of the agreement GMGC will allow representative of PIMT to take back all the hardware, software, books, consumables, study aids and all other items supplied by PIMT to GMGC.

*Arpita*  
Principal

Gokhale Memorial Girls' College

Gokhale Memorial Girls' College



*Arpita*  
Principal  
Gokhale Memorial Girls' College

For and on behalf of  
09 SEP 2022

Pranavananda Institute of Management & Technology

**IT Training Programme and BharatSkills  
Employable Skill Development Training Programme w.e.f 2021**

SI No	Year	Course	Hours	Charges (Rs)
1	Semester I & II	Computer Fundamentals, MS-Office (Word, Excel, PowerPoint), Internet & Projects	120	Annual course fees = Rs1750 Assessment & Projects = Rs1300 Registration Fees = Rs 250  <b>Total</b> = Rs3300
2	Semester III & IV	Desk Top Publishing ( Page Maker, Corel Draw, Photoshop) & Projects	120	Annual course fees = Rs2050 Assessment & Projects = Rs1300 Registration Fees = Rs 250  <b>Total</b> = Rs3600
3	Semester V & VI	Web Designing - HTML, DHTML, Scripts, FrontPage, Etc & Projects	120	Annual course fees = Rs2250 Assessment & Projects = Rs1300 Registration Fees = Rs 250  <b>Total</b> = Rs3800
4	First Year	Supervisory Skills on Human Resource Management (Basic Level-1)	1 year	Annual course fees = Rs2000 Annual Registration/Session Charges = Rs 250  <b>Total</b> = Rs2250
5	Second Year	Corporate Human Resource Analyst (Advance Level-2)	1 year	Annual course fees = Rs2000 Annual Registration/Session Charges = Rs 250  <b>Total</b> = Rs2250
6		Diploma in Pre-Primary Teachers' Education- Montessori	I Year	Annual course fees = Rs2250 Registration Fees = Rs 250  <b>Total</b> = Rs2500 + Examination Fees = Rs 650 (as applicable)
7		Business English Communication	1 Year	Registration & Examination Fees = Rs.500

**N.B: Revenue Sharing**

1. The college will collect the prescribed fees from the enrolled students
2. The college will deduct 30% on the course fees inclusive of all statutory expenses.
3. The college will make payment of the Registration & Examination/Assessment fees and 70% of the Course Fees to PIMT to be drawn in favour of Pranavananda Institute of Management & Technology

*Akshaya*  
Principal  
Gokhale Memorial Girls' College  
For and on behalf of  
Gokhale Memorial Girls' College



*[Signature]*  
For and on behalf of PIMT  
Pranavananda Institute of Management & Technology

Witness: 1. *Asish Kr Mandal*  
Chief Coordinator, PIMT

**Authenticated .**

*Akshaya*  
Principal  
Gokhale Memorial Girls' College

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